



ಕರ್ನಾಟಕ ರಾಜ್ಯಪತ್ರ

ಅಧಿಕೃತವಾಗಿ ಪ್ರಕಟಿಸಲಾದುದು
ವಿಶೇಷ ರಾಜ್ಯ ಪತ್ರಿಕೆ

ಭಾಗ - ೪ ಎ Part - IV A	ಬೆಂಗಳೂರು, ಮಂಗಳವಾರ, ೩೦, ನವೆಂಬರ್, ೨೦೨೧ (ಮಾರ್ಗಶಿರ, ೦೯, ಶಕವರ್ಷ, ೧೯೪೩) BENGALURU, TUESDAY, 30, NOVEMBER, 2021 (MARGASHIRA , 09, SHAKAVARSHA, 1943)	ನಂ. ೯೨೬ No. 926
--------------------------	---	--------------------

KARNATAKA LEGISLATIVE COUNCIL SECRETARIAT

NOTIFICATION

No.KLC/ADM-I/64/C&R/2021, Bangalore-560001, Dated:30.11.2021

The draft of the Karnataka Legislative Council Secretariat (Recruitment and Conditions of Service of Officers and Employees) Rules, 2021 which the Board of the Karnataka Legislative Council Secretariat proposes to make in exercise of the powers conferred by sub-section (1) of Section 3 read with section 8 of the Karnataka State Civil Services Act, 1978 (Karnataka Act 14 of 1990) is hereby published as required by clause (a) of sub-section 2 of section 3 of the said Act, for the information of all persons likely to be affected thereby and notice is hereby given that the said draft will be taken **into consideration after 30 days from the date of its publication in the Official Gazette;**

Any objections or suggestion which may be received by the Board from any person with respect to said draft before the expiry of the period specified above will be considered by the Board. Objections and Suggestion may be addressed to Secretary, Karnataka Legislative Council Secretariat, Room No.156-C,Vidhana Soudha, Bengaluru -560001.

DRAFT RULES

1. Title and Commencement:-(1) These rules may be called the Karnataka Legislative Council Secretariat (Recruitment and Conditions of Service of Officers and Employees) Rules, 2021

(2) They shall come into force from the date of their final publication in the Official Gazette.

2. Definitions:-

In these rules, unless the context otherwise requires:-

- i. “Appointing Authority” means Authority competent to make appointments to various posts as specified in rule 6.
- ii. “COUNCIL” means the Karnataka Legislative Council;
- iii. “Legislative Council” means the Legislative Council of the State of Karnataka;
- iv. “Legislative Council Secretariat” means the Karnataka Legislative Council Secretariat specified in sub-rule (1) of Rule 3;
- v. “Chairman” means the Chairman of the Karnataka Legislative Council and shall include the Deputy Chairman performing the duties of the office of the Chairman under Article 184(1) of the Constitution of India, when the office of the Chairman is vacant;
- vi. “Parliamentary Functionaries” means –
 - a) the Chairman of the Karnataka Legislative Council,
 - b) Deputy Chairman of the Karnataka Legislative Council,
 - c) the Leader of Opposition in the Karnataka Legislative Council and
 - d) the Government Chief Whip in the Karnataka Legislative Council
 - e) the Opposition Chief Whip in the Karnataka Legislative Council.
- vii. “Secretary” means the Secretary of the Karnataka Legislative Council Secretariat;
- viii. “Schedule” means the Schedule appended to these rules;
- ix. “Special Board” means the Board consisting of the Chief Minister, the Minister-in-charge of the Parliamentary Affairs and Legislation, the Minister in-charge of Finance, the Chairman of the Karnataka Legislative Council. The meeting of the Special Board shall be presided over by the Chief Minister.

Note : any words not defined herein shall have the meaning defined in the Karnataka Civil Service (General Recruitment) Rules 1977 or as defined in the rules made under the Karnataka Civil Service Act 1978 or any other Act regulating Conditions of Service of the Civil Servants of the State.

3.Karnataka Legislative Council Secretariat:-

(1) There shall be a Secretariat for the Karnataka Legislative Council in the name of the “Karnataka Legislative Council Secretariat” which shall include:-

- i. the staff in the Legislators’ Home
- ii. the personal staff of the Parliamentary Functionaries
- iii. Administrative staff consisting of officers and employees belonging to Group A, B, C and D as specified in Schedule-I.

4.Creation of Posts:-

- i. The Special Board may create, abolish, upgrade/downgrade, redesignate and modify the method of recruitment in respect the cadres of Secretary, Additional Secretary and Joint Secretary with the concurrence of the Finance Department;
- ii. The Special Board may amend Schedule-I and II by increasing or reducing the number of posts specified therein or by adding thereto any new category of posts or in any other manner;
- iii. The Chairman without the approval of the Special Board, may create, abolish, upgrade/downgrade, redesignate and modify the method of recruitment in respect the cadres of Group-B, C and D with the concurrence of the Finance Department.
- iv. The Finance Department, the Law Department, the Department of Parliamentary Affairs and Legislation and the Department of Personnel and Administrative Reforms shall be consulted in the cases of major changes in the method of recruitment and other conditions of service or in cases of interpretation of Acts and Rules framed under the Civil Service Act 1978.

5. Administration of Karnataka Legislative Council Secretariat: -

- i. Subject to the provisions of these rules, the Chairman shall have over all control the Staff and administration of the Karnataka Legislative Council Secretariat.
- ii. the Chairman may, delegate to the Secretary such of the powers for such time and subject to such conditions as may be specified in this behalf.
- iii. The Secretary may, with the approval of Chairman delegate to his subordinate officers such of his powers and subject to such conditions, as may be specified in this behalf.

6. Appointing Authorities:-

- i. Special Board shall be the appointing authority in respect of the cadres of Secretary, Additional Secretary and Joint Secretary. The method of recruitment in any particular case not provided for by Rule 3 shall be determined by the Special Board.
- ii. Chairman shall be the appointing authority in respect of Group A posts other than the posts of Secretary, Additional Secretary, Joint Secretary, and the post in Group 'B', 'C' and 'D'. The method of recruitment in any particular case not provided for by Rule 3 shall be determined by the Chairman.
- iii. The Chairman may, redesignate or convert the posts of equivalent pay scale in the Schedule-I and II, up to the rank of Deputy Secretary in the interest of administration, whenever necessary, without incurring additional financial burden on the exchequer.
- iv. The Secretary may appoint three temporary Stenographers to give Secretariat Assistance to the Members of the Legislative Council and Six temporary Lady Dalayats for attendance at the building provided for the accommodation of Lady members of the Legislative Council during the sessions of Legislative Council, two days before the commencement and two days after the closure of the said Session.
- v. For the purpose of attending the increased work in the Karnataka Legislative Council Secretariat during the Session of the Legislative

Council, the Secretary shall be competent to appoint three temporary Typists and one Group-D 15 days before the commencement and two days after the closure of the Session in the grade fixed for such posts with the allowances admissible thereto.

7. APPOINTMENTS:-

Appointments to the various posts in the cadres in Schedule I shall be made in accordance with the method of recruitment and qualification specified in Schedule II. Method of Recruitment shall be in any of the forms specified below.

- i. By Direct Recruitment in accordance with the procedure prescribed in these rules.
- ii. By Promotion in accordance with the procedure prescribed in these rules to the posts specified in Schedule II of these rules.
- iii. By Deputation
- iv. By Contract and by Outsourcing; Appointments shall be made as per the policy of the State Government with such terms and conditions specified by Finance Department and Labour Department or any other instructions issued by the State Government in this behalf.

8. RESERVATION:

The policy of reservation in Direct Recruitment (Vertical and Horizontal Reservation) and in Promotions as per the policy of the State shall be followed: similarly the provisions of Article 371(j) in respect of Kalayan Karnataka shall also be followed in Direct Recruitment and Promotions. There shall be a separate Seniority lists for Hyderabad Karnataka cadre and for residual cadres.

9. PROCEDURE FOR DIRECT RECRUITMENT:

In case of direct recruitment to any category of posts the Secretary with the approval of the Chairman shall invite applications from candidates possessing the prescribed qualification and select the candidates most suitable for appointment after examination in writing or viva-voce or both, as the Chairman may deem fit.

Provided that selection to the direct recruitment to the post in group B and group C shall be on the basis of marks secured in qualifying examination or a written examination and interview as may be decided by the Chairman. There shall be no interview for selection of group-D post.

The Chairman shall constitute a Selection Committee for making Direct Recruitments at the time of recruitment and the method of recruitment, process of selection, preparation of merit list and other criteria shall be as specified by the Chairman by Notification.

Provided that vacancies may be filled up by the Chairman from the approved lists of candidates prepared in accordance with this rule in which case the decision of the Chairman shall be final.

10. PROCEDURE FOR PROMOTIONS:

All promotions except the post of Secretary shall be made on the basis of Seniority-cum-merit.

(1) Appointment to the post of Secretary shall be made by promotion by selection by the Special Board. The Special Board is also competent to make appointments by promotion to the cadres of Additional Secretary and Joint Secretary. The Departmental Promotion Committee (DPC) for recommending the names of eligible persons for promotion to the cadres of Secretary, Additional Secretary and Joint Secretary shall be constituted by the Special Board.

The DPC for selection/Promotion to the cadres of Secretary, Additional Secretary and Joint Secretary shall consist of:-

SlNo	Officers	
1.	Additional Chief Secretary, Government of Karnataka	Chairman
2.	Secretary to Government, Department of Personnel and Administrative Reforms or his representative not below the rank of Deputy Secretary	Member
3.	Secretary to Government, Law Department or his representative not below the rank of Deputy Secretary	Member
4.	Secretary to Government, Finance Department or his representative not below the rank of Deputy Secretary	Member

5.	Secretary to Government, Department of Parliamentary Affairs and Legislation or his representative not below the rank of Deputy Secretary	Member
6.	Any Group A Officer of the Karnataka Legislative Council	Member Secretary

(2) Promotions to all other posts belonging to Group A (other than Secretary, Additional Secretary and Joint Secretary) and Group B and C shall be made by the Chairman on the basis of Seniority cum Merit. There shall be a DPC consisting of the following members for recommending the names of suitable persons for promotion. In case of promotion to any cadre, the decision of the Chairman as to the suitability of any person for promotion shall be final.

SINo	Officers	
1.	Secretary, Karnataka Legislative Council	Chairman
2.	An Officer from the Department of Department of Personnel and Administrative Reforms not below the rank of Deputy Secretary	Member
3.	An Officer from the Department of Parliamentary Affairs and Legislation not below the rank of Deputy Secretary	Member
4.	An Officer from the Department of Social Welfare not below the rank of Deputy Secretary belonging to Schedule Caste or Schedule Tribe.	Member
5.	Deputy Secretary (Administration), Karnataka Legislative Council	Member
6.	Under Secretary (Administration), Karnataka Legislative Council	Member Secretary

11. STAFFING PATTERN:-

The following staff may be filled by deputation from any equivalent grade borne on the cadres of any of the State civil Service namely:

(i) Personal Establishment of the Chairman:-

Secretary to Chairman	:	1 Group 'A' Officers of the Karnataka Legislative Council Secretariat not below the rank of deputy Secretary of the Karnataka Legislative council.
-----------------------	---	--

Private Secretary	:	1 (Officer of the rank of Group- B and above)
Private Secretary	:	1 Officer on Special Duty to be filled from among the officers of the rank of Group 'B' and above.
Clerical Staff	:	4 (Senior Assistant or Assistant or Stenographer or Data entry Assistant or Junior Assistant or any other Group 'C' Officials)
Kannada Stenographer	:	1
Drivers	:	2
Group 'D' Officials	:	4
Cook	:	1

(ii) Personal Establishment of the Parliamentary functionaries:-

Private Secretary	:	1 (Officer of the rank of Group- B and above)
Clerical Staff	:	4 (Senior Assistant or Assistant or Stenographer or Data entry Assistant or Junior Assistant or any other Group 'C' Officials)
Kannada Stenographer	:	1
Drivers	:	2
Group 'D' Officials	:	4

(iii) Notwithstanding anything contained in these rules, the Chairman may, if he considers it necessary for reasons to be recorded in writing, that it is in the public interest so to do, appoint to the category of posts in the personal establishment of Parliamentary functionaries any person,retired Officer/Official of Government/Public undertakings or any other person who in his opinion, is able to discharge the duties of such posts on contract basis and on such terms and conditions as may be determined by agreement.

(iv)The total period of appointment of any person under sub-rule (i), (ii) (iii)and (iv)shall be for a period co-terminus with the tenure of office of Parliamentary functionaries.

12. Provisions relating to Disciplinary Proceedings:-

In respect of disciplinary matters, the provisions of the Karnataka Civil Services (Classification, Control and Appeal) Rules, 1957, for the time being in force, shall be applicable to the staff of the Karnataka Legislative Council Secretariat. The Appointing Authorities and the Penalties which can be imposed and the Appellate Authorities shall be as specified in Schedule III.

Provided that Chairman may by special notification delegate certain disciplinary powers to Secretary or any other officer of the Karnataka Legislative Council as he deems fit.

13. Application of Rules in respect of matters not provided for in these rules:-

Application of Rules made by the State Government under the Karnataka State Civil Services Act, 1978 and the deemed rules made under sub-section (3) of Section 3 of the said Act:-

- (a) The Karnataka Government Servant's (Seniority) Rules, 1957;
- (b) The Karnataka State Civil Service (Conduct) Rules, 2021;
- (c) The Karnataka Civil Services Rules, 1958;
- (d) The Karnataka Financial Code, 1958;
- (e) The Manual of Contingent Expenditure, 1958;
- (f) The Karnataka Government Servant's (Medical Attendance) Rules, 1963;
- (g) The Karnataka Civil Services (Direct Recruitment by Competitive Examination) (General) Rules, 2021;
- (h) The Karnataka Civil Services (General Recruitment) Rules, 1977;
- (i) The Karnataka Civil Services (Probation) Rules, 1977;
- (j) The Karnataka Civil Services (Performance Report) Rules, 1994;
- (k) The Karnataka Government Servant's (Compulsory Life Insurance) Rules, 1958;
- (l) The Karnataka State Employees Group Insurance Scheme Rules, 1981;
- (m) The Karnataka General Provident Fund Rules, 1957;

- (n) The Karnataka Departmental Enquiries (Enforcement of Attendance of witnesses and production of documents) Rules, 1961;
- (o) The Karnataka Civil Services (Classification, Control and Appeal) Rules, 1957;

-
- (p) Karnataka Civil Services (Recruitment to Ministerial Posts) Rules, 1978, and
 - (q) The Karnataka Civil Services (Typists & Junior Assistants/Second Division Assistant) (Change of Cadre) Rules, 1964
 - (r) The Karnataka Civil Service (Service and Kannada Language Examination) Rules, 1974;
 - (s) Any other rules made by Government under the Karnataka State Civil Services Act, 1978 and the deemed rules made under sub-section (3) of Section 3 of the said Act, shall apply to the Karnataka Legislative Council Secretariat officers and staff appointed under these rules.

Provided that the Chairman may exercise the powers of the State Government under the provisions of the rules referred to in clauses (a) to (s).

Provided further that wherever any relaxation of rules referred above is warranted in deserving cases, such relaxation shall be made with the approval of Chairman after consultation with the Finance Department or the Department of Personnel and Administrative Reforms, as the case may be, wherever such provision for relaxation is provided in the rules itself.

Provided also that a copy of every order made by the Chairman under the provisions of the above said rules shall be sent to the Secretary to Government in the Finance Department and the Department of Personnel and Administrative Reforms.

14. Other Conditions of Service:-

The other conditions of Service of the Members and the officers and staff of the Karnataka Legislative Council Secretariat shall, save as expressly otherwise provided for in these rules, be the same as those prescribed in respect of Government Servants holding corresponding posts in the Karnataka Civil Services.

15. Procedure for taking decisions:-

- i. Subject to these rules, with the approval of Chairman on all matters having financial implications relating to the Karnataka Legislative Council Secretariat, the Secretary shall deal directly with the Secretary to Government, Finance Department.
- ii. The Chairman may, from time to time by general or special order, provide for the convenient and efficient transaction of business arising out of the administration of these rules and the procedure to be followed for the purpose.
- iii. No order having financial implications shall be issued without the approval of the Chairman or Special Board, as the case may be, and all proposals thereto shall be placed before the Chairman or Special Board, by the Secretary along with the remarks of the Finance Department.

16. Vacancies in the Office of the Chairman and Deputy Chairman:-

- i. In the event of a vacancy in the office of the Chairman or in the event of the Chairman being prevented from performing his duties, the Deputy Chairman acting as Chairman under Article 184(1) of the Constitution of India shall administer the Karnataka Legislative Council Secretariat and the powers and duties of the Chairman shall be exercised by him;
- ii. In the event of a vacancy both in the office of the Chairman and the Deputy Chairman, the person appointed by the Governor under Article 184(1) shall administer the Karnataka Legislative Council Secretariat and the powers and duties of the Chairman shall be exercised by him;
- iii. In the event of vacancies in the office of the Chairman and the Deputy Chairman or in the event of both of them being prevented from performing the duties, the Secretary shall, subject to the directions, if any of the Governor, administer the Karnataka Legislative Council Secretariat; provided that any matter which requires approval of the Chairman shall be submitted to the Governor for decision; and provided further that any matter which requires approval or sanction of or consultation with the Chairman and which can without detriment to the public interest be deferred until a new Chairman or Deputy Chairman is chosen or until any one of them is capable of performing his duties, shall be deferred by the Secretary.

17. Repeal and Savings:-

The Karnataka Legislative Council Secretariat (Recruitment and Conditions of Service) Rules, 1998 are hereby repealed;

Provided that such repeal shall not effect.

- a. the previous operation of the said rules of anything duly done or any action taken under the said rules: or
- b. any right, privilege, obligation or liability already acquired, accrued or incurred under the said rules.

BY ORDER OF THE CHAIRMAN

**Secretary
Karnataka Legislative Council Secretariat**

SCHEDULE -I

Sl.No.	Category of Posts	Scale of Pay	No. of Posts
GROUP -A			
1.	Secretary	Rs. 104600-150600	01
2.	Additional Secretary	Rs. 97100-141300	01
3.	Joint Secretary	Rs. 90500-123300	01
4.	System Manager	Rs. 82000-117700	01
5.	Deputy Secretary	Rs. 74400-109600	05

6.	Chief Editor of Debates	Rs. 74400-109600	01
7.	System Analyst	Rs. 67550-104600	01
8.	Under Secretary	Rs. 52650-97100	07
9.	Under Secretary (Translation)	Rs. 52650-97100	01
10.	Editor of Debates	Rs. 52650-97100	03
11.	Marshal (deputation post)		01
12.	Senior Programmer	Rs. 52650-97100	02
Total			25
GROUP -B			
13.	Section Officer	Rs. 43100-83900	11
14.	Section Officer (Translation) (deputation post)		01
15.	Finance Officer(deputation post)		01
16.	Recording Officer /Assistant Editor of Debates	Rs. 43100-83900	14
17.	Junior Programmer	Rs. 43100-83900	02
Total			29
GROUP -C			
18.	Senior Assistant	Rs. 37900-70850	10
19.	Reporter	Rs. 37900-70850	23
20.	Translator (deputation post)		03
21.	Junior Console Operator	Rs. 37900-70850	04
22.	Assistant	Rs. 30350-58250	17
23.	Stenographer	Rs. 30350-58250	13
24.	Computer Operator	Rs. 30350-58250	04
25.	Junior Assistant	Rs. 21400-42000	23
26.	Data Entry Assistant	Rs. 21400-42000	12
27.	Senior Driver	Rs. 27650-52650	07
28.	Driver	Rs. 21400-42000	27
Total			143
GROUP -D and OTHERS			
29.	Jamedar	Rs. 19950-37900	22
30.	Senior Carpenter	Rs. 21400-42000	01
31.	Carpenter	Rs. 18600-32600	02
32.	Office Attender / Watchman / Cycle orderly/ Cleaners Sweeper cum-Scavenger	Rs. 17000-28950	62
Total			87

GROUP -A	25
GROUP -B	29
GROUP -C	143
GROUP -D	87
Total	284

SCHEDULE – II
PART –I: ADMINISTRATIVE WING

Sl. No.	Category	No. of posts	Method of Recruitment	Qualification Required
1	2	3	4	5
1.	Secretary (Rs 104600-150600)	01	<p>By Promotion by Selection from the cadre of Additional Secretary.</p> <p style="text-align: center;">OR</p> <p>By deputation of an Officer of the Judicial Service in the cadre of super time scale District Judge selected by the Special Board from out of a panel of three officers in that cadre sought by the Special Board.</p> <p style="text-align: center;">OR</p> <p>By deputation of an Officers in the rank of KAS (Supertime Scale)</p>	<p><u>For Promotion by Selection:</u></p> <p>a) Must be holder of a Bachelor's Degree in Law of an University Established by Law.</p> <p>b) Must be conversant with practice and Procedure of the Legislature and must have a sound knowledge of Constitutional Law.</p> <p>c) Must have put in a service of not less than one year in the cadre of Additional Secretary.</p> <p><u>For Deputation:</u> Must have put in a service of not less than five years as a District Judge or in the cadre of KAS (Super time scale) and must be holder of a Bachelor's Degree in Law.</p>
2.	Additional Secretary (Rs 97100-141300)	01	<p>By Promotion from the cadre of Joint Secretary;</p> <p style="text-align: center;">OR</p> <p>By deputation of an officer of the rank of District Judge from the Judicial Service.</p>	<p><u>For Promotion</u></p> <p>a) Must be holder of a Bachelor's Degree in Law of an University Established by Law.</p> <p>b) Must be conversant with practice & Procedure of the Legislature and must have a sound knowledge of Constitutional Law;</p>

				<p>c) Must have put in a service of not less than one year in the cadre of Joint Secretary.</p> <p><u>For Deputation:</u> Must have put in a service of not less than four years as a District Judge.</p>
3.	Joint Secretary (Rs 90500-123000)	01	<p>By Promotion from the cadre of Deputy Secretary;</p> <p style="text-align: center;">OR</p> <p>By deputation of an officer of the rank of District Judge from the Judicial Service.</p>	<p><u>For Promotion</u></p> <p>a) Must be holder of a Bachelor's Degree in Law of an University Established by Law.</p> <p>b) Must have put in a service of not less than three years in the cadre of Deputy Secretary.</p> <p><u>For Deputation:</u> District Judge must have put in a service of not less than Four years as a District Judge.</p>
4.	Deputy Secretary a) Administration b) Accounts c) Legislator's Home d) Protocol (Rs. 74400-109600)	04	By Promotion from the cadre of Under Secretary.	<p><u>For Promotion:</u></p> <p>a) Must be holder of a Bachelor's Degree in Law from an University Established by Law.</p> <p>b) Must have put in a service of not less than 3 years in the cadre of Under Secretary</p>
5.	Deputy Secretary a) Legislation b) Question (Rs. 74400-109600)	01	By Promotion from the cadre of Under Secretary.	<p><u>For Promotion</u></p> <p>a) Must be holder of a Bachelor's Degree in Law of an University Established by Law.</p>

				b) Must have put in a service of not less than 3 years in the cadre of Under Secretary.
6.	Under Secretary (Rs. 52650-97100)	07	By Promotion from the cadre of Section Officer.	<u>For Promotion:</u> a) Must be holder of a Bachelor's Degree from a Recognized University. b) Must have put in a service of not less than 3 years in the cadre of Section Officer.
7.	Section Officer (Rs. 43100-83900)	11	Seventy Five Percent by Promotion from the cadre of Senior Assistant. AND Twenty Five percent by Direct Recruitment	<u>For Promotion:</u> a) Must be holder of a Bachelor's Degree from a Recognized University. b) Must have put in service not less than 3 years in the cadre of Senior Assistant. <u>For Direct Recruitment</u> must be holder of Bachelor's Degree in Law of an University Established by Law .
8.	Senior Assistant (Rs. 37900-70850)	10	By Promotion from the cadre of Assistant and Stenographer in the ratio of 5:2 i.e every 4 th and 7 th vacancy shall be filled by promotion of a Stenographer.	Must have put in a service of not less than 3 years in the cadre of Assistant/ Stenographer.
9.	Assistant (Rs. 30350-58250)	17	Seventy Percent by promotion from the cadre of Junior Assistant. AND Thirty Percent by Direct Recruitment	<u>For Promotion:</u> must have put in a service of not less than 3 years in the cadre of Junior Assistant. <u>For Direct recruitment</u> Must be holder of Bachelor's Degree in Law of an University Established by Law.

10.	Stenographer (Rs. 30350-58250)	13	<p>Fifty Percent by promotion from the cadre of Data entry Assistant.</p> <p style="text-align: center;">AND</p> <p>Fifty Percent by Direct Recruitment</p>	<p><u>For Direct Recruitment:</u></p> <p>a) Must have passed Bachelor's Degree from recognized University.</p> <p>b) Must have passed Senior grade Typewriting and Senior grade Shorthand Examination both in English and Kannada conducted by KSEEB or possess an equivalent examination.</p> <p><u>For promotion:</u></p> <p>a) Must have passed Bachelor's Degree or equivalent examination.</p> <p>b) Must have passed Senior grade Shorthand Kannada and English Language conducted by KSEEB or equivalent examination.</p> <p>c) Must have put in a service of not less than 3 years in the cadre of Data Entry Assistant.</p>
11.	Junior Assistant (Rs. 21400-42000)	23	<p>Fifty Percent by Promotion from Cadre of Group 'D' Officials on the basis of combined seniority.</p> <p>Out of fifty percent of posts reserved for promotion 10% of posts shall be filled by transfer from the cadre of Driver.</p> <p>If eligible candidates are not available for promotion then by direct recruitment.</p>	<p><u>For promotion and transfer:</u></p> <p>a) must have passed PUC or equivalent Examination</p> <p>b) Must have put in a service of not less than 5 years in the cadre of Group 'D'. (Jamedhar/ Office Attender/Watchman/Dalayath/ Cycle Orderly/ Cleaner Sweeper-cum-Scavenger) or Driver.</p>

			AND	<u>For Direct Recruitment:</u>
			Fifty percent By Direct Requirement	Must have passed Bachelor's Degree from recognized University.
12.	Data Entry Assistant (Rs. 21400-42000)	12	<p>Twenty Five percent by promotion from the cadre of Group 'D' Officials.</p> <p>If no suitable official is available for promotion, then by direct recruitment.</p> <p>AND</p> <p>Seventy five Percent by direct recruitment.</p>	<p><u>For Promotion:-</u></p> <p>a) Must have passed SSLC or equivalent examination.</p> <p>b) Must have passed Senior grade Typewriting Examination in English and Kannada conducted by the KSEEB or possess an equivalent qualification.</p> <p><u>For Direct Recruitment:-</u></p> <p>a) Must have passed PUC or equivalent examination.</p> <p>b) Must have passed Senior grade Typewriting Examination both in English and Kannada conducted by the KSEEB or possess an equivalent qualification.</p>

PART- II :REPORTER WING

Sl. No.	Category	No. of posts	Method of Recruitment	Qualification Required
1	2	3	4	5
1.	Chief Editor of Debates (Rs. 74400-109600)	01	By promotion from the cadre of Editor of Debates.	For Promotion: a) Must be holder of a Bachelor's degree from a recognized University. b) Must have put in a service of not less than three years in the cadre of Editor of Debates.
2.	Editor of Debates (Rs. 52650-97100)	1+2=3 (2 posts by upgradation of the posts of Assistant Editor of Debates/Recording Officer)	By Promotion from the cadre of Recording Officer/Assistant Editor of Debates	a) Must be holder of Bachelor's degree from a Recognized University. b) Must have put in a service of not less than 5 years in the cadre of Recording Officer/ Assistant Editor of Debates
3.	Assistant Editor of Debates /Recording Officer (Rs. 43100-83900)	04+10=14 (10 posts by upgradation from the cadre of Reporter)	By Promotion from the cadre of Reporter	Must have put in a service of not less than five years in the cadre of Reporter.
4.	Reporter (Rs. 37900-70850)	33-10=23 (10 for upgradation to Assistant Editor of Debates /Recording Officer)	By Promotion from the cadre of Stenographer. If no suitable person he is available for promotion, then by Direct Recruitment.	For Promotion and direct recruitment: English Reporters: a) Must be holder of Bachelor's degree from recognized University. b) Must have passed Proficiency Examination in English Shorthand and Senior Typewriting in English, conducted by the KSEE Board or

				<p>possess equivalent examination. Preference being given to the candidates possessing Hindi Proficiency Shorthand.</p> <p><u>Kannada Reporters:</u></p> <p>a) Must be holder of Bachelor's degree of a recognized University.</p> <p>b) Must have passed Proficiency Examination in Kannada Shorthand and Senior Typewriting in Kannada conducted by KSEE Board or possess equivalent Examination. Preference being given to candidates possessing Hindi Proficiency Shorthand.</p>
--	--	--	--	---

PART -III: COMPUTER WING

Sl. No.	Category	No. of posts	Method of Recruitment	Qualification Required
1	2	3	4	5
1.	System Manager (Rs 82000-117700)	01	<p>By promotion from the cadre of System Analyst.</p> <p>If no person is available for promotion, then by deputation of an official from equivalent cadre from any State Civil Services.</p>	<p><u>For Promotion:-</u></p> <p>(1) Must be a holder of Bachelor's Degree in Engineering in Computer Science or Information Science or Electronics and Communication from an University established by Law.</p> <p>(2) Must have put in a service of not less than eight years in the cadre of System Analyst.</p>

2.	System Analyst (Rs. 67550-104600)	01	By promotion from the cadre of Senior Programmer. If no person is available for promotion, then by deputation of an official from equivalent cadre from any State Civil Services.	For Promotion:- (1) Must be holder of Bachelor's Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a University established by Law. Must have put in a service of not less than eight years in the cadre of Senior Programmer.
3.	Senior Programmer (Rs. 52650-97100)	02	Fifty percent by promotion from the cadre of Junior Programmer and fifty percent by Direct Recruitment. Provided that, if no person is available for promotion, then by deputation of an official from equivalent cadre from the Department of E-Governance or the Directorate of Information Technology and Bio-Technology or from any other department or from Karnataka Legislative Assembly.	For Direct Recruitment:- Must be holder of Bachelor's Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a University established by Law. For Promotion:- (1) Must be holder of a Bachelor's Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a recognized University established by Law. (2) Must have put in a service of not less than eight years in the cadre of Junior Programmer.
4.	Junior Programmer (Rs. 43100-83900)	02	Fifty percent by Promotion from the cadre of Junior Console Operator and fifty percent by Direct Recruitment. Provided that, if no person is available for promotion, then by deputation of an official from equivalent cadre from	For Direct Recruitment:- Must be holder of a regular Bachelor's Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a University established by Law.

			the Department of E-Governance or the Directorate of Information Technology and Bio-Technology or from any other department.	<p><u>For Promotion:-</u></p> <p>(1) Must be a holder of a Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a University established by Law.</p> <p>(2) Must have put in a service of not less than eight years in the cadre of Junior Console Operator</p>
5.	Junior Console Operator (Rs. 37900-70850)	04	<p>Fifty percent by Promotion from the cadre of Computer Operator and fifty percent by Direct Recruitment.</p> <p>Provided that, if no suitable candidates are available for promotion then by Direct Recruitment.</p>	<p><u>For Direct Recruitment:-</u>Must be holder of a Degree in Engineering in Computer Science or Information Science or Electronics and Communication from a University established by Law.</p> <p><u>For Promotion:-</u> (1) Must be a holder of Bachelor's Degree from a University established by Law.</p> <p>(2) Must have put in a service of not less than eight years in the cadre of Computer Operator.</p>
6.	Computer Operator (Rs. 30350-58250)	04	By Direct Recruitment	<p><u>For Direct Recruitment:-</u></p> <p>a) Must be holder of a Bachelor's Degree in Computer Applications (BCA) or B.Sc., in Computer Science or Electronics.</p>

PART-IV : OTHER CADRES

Sl. No.	Category	No. of posts	Method of Recruitment	Qualification Required
1	2	3	4	5
1.	Senior Driver (Rs. 27650-52650)	07	By promotion from the cadre of Driver.	For Promotion: Must have put in a service of not less than ten years in the cadre of Driver.
2.	Driver (Rs. 21400-42000)	27	<p>a) Fifty percent by direct recruitment;</p> <p>b) Fifty percent by promotion from any of the cadre of group D. if no suitable candidate is available for promotion then by direct recruitment.</p>	<p>For Direct Recruitment :</p> <p>a) Must have passed SSLC or equivalent examination and must have certificate of first aid;</p> <p>b) Must hold a driving License authorizing him to drive a Motor car/heavy duty vehicle;</p> <p>c) Must have practical experience of driving a motor car for not less than three years.</p> <p>For Promotion:</p> <p>a) Must be holder of a current Driving License of Motor Vehicle;</p> <p>b) Must have put in a service of not less than five years as Group 'D'.</p>
3.	Jamedar (Rs. 19950-37900)	22	By promotion from the cadre of Office Attender/Watchman/Dalayath/Cycle Orderly/ Cleaner Sweeper-cum-Scavenger (Group-D)	
4.	Senior Carpenter (Rs. 21400-42000)	01	By promotion from the cadre of Carpenter.	
5.	Carpenter (Rs.18600-32600)	02	By direct recruitment	Must have passed S.S.L.C. or equivalent examination and Carpentry Course of recognized Institution or holding a certificate from the District Industrial Training Centre.

6.	Office Attender/ Dalayath/ Watchmen/ Cycle Orderly/ Cleaner Sweeper-cum-Scavenger (Group-D) (Rs. 17000-28950)	62	By Direct Recruitment	Must have passed S.S.L.C. or equivalent examination.
----	---	----	-----------------------	--

Note: Bachelors Degree means a degree acquired in the pattern of 10+2+3.

PART-V : DEPUTATION POSTS

Sl. No.	Category	No. of posts	Method of Recruitment	Qualification Required
1	2	3	4	5
1.	Under Secretary (Translation)	01	By Deputation of an officer from the Directorate of Translation or an officer holding an equivalent rank from a University.	
2.	Marshal	01	By deputation of Deputy Superintendent of Police from the Police Department.	
3.	Section Officer (Translation)	01	By Deputation of an officer of equivalent grade from cadre from Directorate of Translation.	
4.	Finance Officer	01	By Deputation from an officer belonging Accountant General Office.	
5.	Translator	03	By Deputation from Directorate of Translation.	

BY ORDER OF THE CHAIRMAN

**Secretary
Karnataka Legislative Council Secretariat**

SCHEDULE – III
(see rule 12)

Category of Posts	Authority empowered to appoint	Authority empowered to Impose penalties and penalty it may impose		Appellate Authority
		Authority	Penalties	
1	2	3	4	5
Secretary, Additional Secretary, Joint Secretary	Special Board	Chairman	(ii) to (iv-a)	Special Board
		Special Board	(v) to (viii)	Governor
Officer and Employees all other cadres	Chairman	Chairman	(i) to (viii)	Special Board