#### ಕರ್ನಾಟಕ ವಿಧಾನ ಪರಿಷತ್ತು

1)	ಚುಕ್ಕೆ ಗುರುತಿಲ್ಲದ ಪ್ರಶ್ನೆ ಸಂಖ್ಯೆ	2779	
2)	ಮಾನ್ಯ ಸದಸ್ಯರ ಹೆಸರು	ಶ್ರೀ ಅರುಣ ಶಹಾಮರ (ಶಿಕ್ಷಕರ ಕ್ಷೇತ್ರ)	
3)	ಉತ್ತರಿಸಬೇಕಾದ ದಿನಾಂಕ	28/03/2022	
4)	ಉತ್ತರಿಸುವವರು	ಮಾನ್ಯ ಉನ್ನತ ಶಿಕ್ಷಣ, ಐಟಿ–ಬಿಟಿ ವಿಜ್ಞಾನ ಹಾಗೂ	
		ತಂತ್ರಜ್ಞಾನ, ವಿದ್ಯುನ್ಮಾನ ಮತ್ತು ಕೌಶಲ್ಯಾಭಿವೃದ್ಧಿ,	
		ಉದ್ಯಮಶೀಲತೆ ಹಾಗೂ ಜೀವನೋಪಾಯ ಸಚಿವರು.	

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<b>ड</b>	ಪ್ರಶ್ನೆ	ಉತ್ತರ
	<i>ુ</i> ત	,-
<b>ボ</b> の	ದಿನಾಂಕ: 29.12.2014ರ ಹಿಂದೆ ನಿವೃತ್ತಿ ಹೊಂದಿದ ಅನುದಾನಿತ ಖಾಸಗಿ ಐ.ಟಿ.ಐ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಥಾಮಸ್ ವರದಿ ರೀತ್ಯಾ ಹಿಂಚಣಿ ನೀಡಲಾಗಿದೆಯೇ; ನೀಡಲಾಗಿದಲ್ಲಿ, ಎಷ್ಟು ಜನ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ನೀಡಲಾಗಿದೆ; ದಿ: 29.12.2007 ರಿಂದ 20.12.2014 ರವರೆಗೆ ಅನುದಾನಿತ ಐ.ಟಿ.ಐ ಗಳಲ್ಲಿ ನಿವೃತ್ತಿಯಾದ ಸಿಬ್ಬಂದಿಗಳ ಸಂಖ್ಯೆ ಎಷ್ಟು ಮತ್ತು ಅವರುಗಳು ಯಾರು ಯಾರು; (ವಿವರ ನೀಡುವುದು)	ಖಾಸಗಿ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಪಿಂಚಣಿ ಸೌಲಭ್ಯಗಳನ್ನು ನೀಡಲಾಗಿರುವುದಿಲ್ಲ.  ದಿ: 29.12.2007 ರಿಂದ 20.12.2014 ರವರೆಗೆ ನಿವೃತ್ತರಾದ ಅನುದಾನಿತ ಖಾಸಗಿ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳ ಸಿಬ್ಬಂದಿಗಳ ಸಂಖ್ಯೆ: 66. ವಿವರವನ್ನು ಅನುಬಂಧ–1ರಲ್ಲಿ ಲಗತ್ತಿಸಿದೆ.  ಸಚಿವ ಸಂಪುಟ ನಿರ್ಣಯದಂತೆ ಪಿಂಚಣಿ, ಗ್ರ್ಯಾಚ್ಯುಯಿಟಿ ಹಾಗೂ ಇತರೆ ಸೇವಾ ಸೌಲಭ್ಯಗಳನ್ನು ಖಾಸಗಿ ಅನುದಾನಿತ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಭವಿಷ್ಯವರ್ತಿಯಾಗಿ ನೀಡಲು ನಿರ್ಧರಿಸಿದ್ದರಿಂದ ಆದೇಶ ಹೊರಡಿಸಿದ ದಿನಾಂಕ: 29/12/2014ರಿಂದ ನಿವೃತ್ತಿಯಾದ ಸಿಬ್ಬಂದಿಗೆ ಪಿಂಚಣಿ
ಆ)	ಥಾಮಸ್ ವರದಿಯನ್ನು ಸರ್ಕಾರಕ್ಕೆ ಸಲ್ಲಿಸಿದ್ದು ಯಾವಾಗ; ಥಾಮಸ್ ವರದಿಯ ಶಿಫಾರಸ್ಸುಗಳೇನು; (ವರದಿಯ ಪ್ರತಿ ನೀಡುವುದು)	ಶಿಫಾರಸ್ಸುಗಳನ್ನೊಳಗೊಂಡ ಶ್ರೀ ಪಿ.ಎಸ್.ಎಸ್. ಥಾಮಸ್ ಇವರ
ස)	ಈ ಶಿಫಾರಸ್ಸಿನ ಅನ್ವಯ ಪಿಂಚಣಿ ನೀಡಲಾಗುವುದೇ; ಇಲ್ಲದಿದ್ದಲ್ಲಿ, ಯಾವ ಕಾರಣಕ್ಕಾಗಿ ನೀಡಲು ಸಾಧ್ಯವಾಗಿಲ್ಲ; ಈ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಪಿಂಚಣಿ ನೀಡುವಂತೆ ಯಾವುದಾದರೂ ನ್ಯಾಯಾಲಯದಲ್ಲಿ ದಾವೆ ಹೂಡಿ ಪಿಂಚಣಿ ನೀಡುವಂತೆ ಸಿಬ್ಬಂದಿಗಳ ಪರವಾಗಿ ಆದೇಶ ಆಗಿದೆಯೇ; ನ್ಯಾಯಾಲಯದ ತೀರ್ಪಿನ ಅನ್ವಯ ತೆಗೆದುಕೊಂಡಿರುವ ಕ್ರಮಗಳೇನು; (ವಿವರ ನೀಡುವುದು)	ವರದಿಯ ಶಿಫಾರಸ್ಸಿನಂತೆ ಪಿಂಚಣಿ ಸೌಲಭ್ಯಗಳನ್ನು ನೀಡಲಾಗುತ್ತಿದ್ದು, ಸದರಿ ಸೌಲಭ್ಯಗಳನ್ನು ಸರ್ಕಾರದ ಆದೇಶ ಹೊರಡಿಸಿದ ದಿನಾಂಕ: 29/12/2014ರಿಂದ ಜಾರಿಗೆ ಬರುವಂತೆ ನೀಡಲಾಗುತ್ತಿದೆ. ಪಿಂಚಣಿ ಮತ್ತು ಗ್ರ್ಯಾಚ್ಯುಯಿಟಿ ಸೌಲಭ್ಯವು ರಾಜ್ಯದ 196 ಖಾಸಗಿ ಅನುದಾನಿತ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳಲ್ಲಿ ದಿನಾಂಕ: 01.04.2006 ರ ಪೂರ್ವದಲ್ಲಿ ನೇಮಕಾತಿ ಹೊಂದಿರುವ ಸಿಬ್ಬಂದಿಗೆ ಮಾತ್ರ ಅನ್ವಯಿಸುತ್ತದೆ. ಸರ್ಕಾರವು ತನ್ನ ಆರ್ಥಿಕ ಸ್ಥಿತಿಗತಿಯ ಹಿನ್ನೆಲೆಯನ್ನು ಖಚಿತಪಡಿಸಿಕೊಂಡು ಪಿಂಚಣಿ ಸೌಲಭ್ಯಗಳನ್ನು ಭವಿಷ್ಯವರ್ತಿಯಾಗಿ ನೀಡಲು ಸಚಿವ ಸಂಪುಟವು ನಿರ್ಣಯ ಕೈಗೊಂಡಿರುವುದರಿಂದ ಮತ್ತು ಅದರಂತೆ ಆದೇಶಿಸಿರುವುದರಿಂದ ದಿನಾಂಕ: 29/12/2014ಕಿಂತ ಹಿಂದೆ ನಿವ್ಯತರಾದ ಅನುದಾನಿತ

ಶ್ರೀ ಕರೆಪ್ಪ ಮಲ್ಲಪ್ಪ ಚಿಕ್ಕಣ್ಣವರ ಇವರು ಎಲ್.ಇ.ಏ ಸಂಸ್ಥೆಯ ಅವ್ವಪ್ಪಣ್ಣ ಅತ್ತಿಗೇರಿ ಖಾಸಗಿ ಅನುದಾನಿತ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆ, ಧಾರವಾಡ ಇಲ್ಲಿ ಕಿರಿಯ ತರಬೇತಿ ಅಧಿಕಾರಿಯಾಗಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತಿದ್ದ ಸಂದರ್ಭದಲ್ಲಿ ಸೇವೆಯಲ್ಲಿರುವಾಗ ದಿನಾಂಕ: 26.04.2010 ರಂದು ನಿಧನಹೊಂದಿರುತ್ತಾರೆ. ಇವರ ಪತ್ನಿಯವರಾದ ಶ್ರೀಮತಿ ಲಕ್ಷೀ ಕರೆಪ್ಪ ಚಿಕ್ಕಣ್ಣವರ ಇವರು ತನ್ನ ಪತಿಯ ಮರಣ ನಂತರದ ಸೌಲಭ್ಯಗಳನ್ನು ಕೋರಿ ಮಾನ್ಯ ಉಚ್ಛ ನ್ಯಾಯಾಲಯ ಧಾರವಾಡ ಪೀಠದಲ್ಲಿ ರಿಟ್ ಅರ್ಜಿ ಸಂಖ್ಯೆ: 112835/2014ನ್ನು ದಾಖಲಿಸಿದ್ದರು. ಮಾನ್ಯ ಉಚ್ಛ ನ್ಯಾಯಾಲಯವು ದಿನಾಂಕ: 22/6/2021ರ ಅಂತಿಮ ಆದೇಶದಲ್ಲಿ ಸದರಿಯವರ ಪ್ರಕರಣವನ್ನು ಸರ್ಕಾರದ ದಿನಾಂಕ: 14/11/2016ರ ಆದೇಶದ ಹಿನ್ನೆಲೆಯಲ್ಲಿ ಪರಿಗಣಿಸುವಂತೆ ನಿರ್ದೇಶನ ನೀಡಿತ್ತು.

ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಕಾಇ 303 ಇಟಿಐ 2014 ದಿನಾಂಕ: 14/11/2016ರ ಆದೇಶದಲ್ಲಿ ಅನುದಾನಿತ ಖಾಸಗಿ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳಲ್ಲಿ ಕಾರ್ಯನಿರ್ವಹಿಸುತ್ತಿರುವ ಅನುದಾನಿತ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಪಿಂಚಣಿ ಸೌಲಭ್ಯಗಳನ್ನು ಒಳಗೊಂಡು ಕಾಲಬದ್ಧ ವೇತನ ಮುಂಬಡ್ತಿ, ಸ್ವಯಂಚಾಲಿತ ವೇತನ ಮುಂಬಡ್ತಿ, ಹೆಚ್ಚುವರಿ ವೇತನ ಮುಂಬಡ್ತಿ, ಕುಟುಂಬ ಪಿಂಚಣಿ, ಗ್ರ್ಯಾಚ್ಯುಯಿಟಿ, ಡಿಸಿಆರ್ಜಿ, ಪರಿವರ್ತಿತ ಪಿಂಚಣಿ ಸೌಲಭ್ಯಗಳನ್ನು ದಿನಾಂಕ: 29/12/2014ರಿಂದ ಭವಿಷ್ಯವರ್ತಿಯಾಗಿ ವಿಸ್ತರಿಸಲು ಮಂಜೂರಾತಿ ನೀಡಲಾಗಿದೆ.

ಮಾನ್ಯ ನ್ಯಾಯಾಲಯದ ಆದೇಶದಂತೆ ಶ್ರೀಮತಿ ಲಕ್ಷೀ ಕರೆಪ್ಪ ಚಿಕ್ಕಣ್ಣವರ ಇವರ ಮನವಿಯನ್ನು ಪರಿಶೀಲಿಸಿ ನಿವೃತ್ತಿ ಸೌಲಭ್ಯಗಳನ್ನು ಮಂಜೂರು ಮಾಡಲು ಅವಕಾಶವಿರುವುದಿಲ್ಲವೆಂದು ದಿನಾಂಕ: 12/01/2022ರಂದು ಹಿಂಬರಹ ನೀಡಲಾಗಿದೆ.

ಮಾನ್ಯ ಉಚ್ಛ ನ್ಯಾಯಾಲಯವು ರಿಟ್ ಅರ್ಜಿ ಸಂಖ್ಯೆ: 112835/2014 ದಿನಾಂಕ: 22/6/2021ರಲ್ಲಿ ಹೊರಡಿಸಿರುವ ಆದೇಶವು ಪಾಲನೆಯಾಗಿರುವುದಿಲ್ಲವೆಂದು ಶ್ರೀಮತಿ ಲಕ್ಷೀ ಕರೆಪ್ಪ ಚಿಕ್ಕಣ್ಣವರ ಇವರು ಮಾನ್ಯ ಉಚ್ಛ ನ್ಯಾಯಾಲಯದಲ್ಲಿ ನ್ಯಾಯಾಂಗ ನಿಂದನಾ ಅರ್ಜಿ ಸಂಖ್ಯೆ: 100013/2022ನ್ನು ದಾಖಲಿಸಿದ್ದು, ಪ್ರಕರಣವು ಮಾನ್ಯ ನ್ಯಾಯಾಲಯದಲ್ಲಿ ಇತ್ಯರ್ಥಕ್ಕೆ ಬಾಕಿ ಇರುತ್ತದೆ.

ದಿನಾಂಕ: 29/12/2014 ಮತ್ತು ಸದರಿ ದಿನಾಂಕದ ನಂತರ ನಿವೃತ್ತಿ ಹೊಂದಿದ ಅನುದಾನಿತ ಖಾಸಗಿ ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಗಳ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಮಾತ್ರ ಪಿಂಚಣಿ ಸೌಲಭ್ಯ ಒದಗಿಸಲಾಗುವುದು.

ಸರ್ಕಾರವು ಈ ಸಮಸ್ಯೆಯನ್ನು ಸರಿಪಡಿಸಿ ಈ ಸಿಬ್ಬಂದಿಗಳಿಗೆ ಹಿಂಚಣಿ ಸೌಲಭ್ಯ ಒದಗಿಸಲಾಗುವುದೇ? (ವಿವರ ನೀಡುವುದು)

ಸಂಖ್ಯೆ: ಕೌಉಜೀಇ 57 ಕೈತಪ್ರ 2022

(ಡಾ. ಅಶ್ವಿಶ್ಥ ನಾರಾಯಣ.ಸಿ.ಎನ್.) ಉನ್ನತ ಶಿಕ್ಷಣ, ಐಟಿ–ಬಿಟಿ, ವಿಜ್ಞಾನ ಮತ್ತು ತಂತ್ರಜ್ಞಾನ, ವಿದ್ಯುನ್ಮಾನ ಹಾಗೂ ಕೌಶಲ್ಯಾಭಿವೃದ್ಧಿ, ಉದ್ಯಮಶೀಲತೆ ಮತ್ತು ಜೀವನೋಪಾಯ ಸಚಿವರು

#### ಪ್ರಶ್ನೆ ಸಂಖ್ಯೆ: 2779ಕ್ಕೆ ಅನುಬಂಧ-1

## DETAILS OF GRANT IN AID STAFF RETIRED/DEATH FOR A PERIOD OF 29.12.2007 TO 20.12.2014

· · · · · · · · · · · · · · · · · · ·	29.12.200	7 TO 20.12.2014	
NO SL	ITI NAME	NAME OF GRANT-IN-AID STAFF RETIRED FROM 29.12.2007 TO 20.12.2014	NO OF GRANT-IN AID STAFF RETIRED
1	MYSORE RURAL ITI MYSORE	A.S.RAJ	1
2	SRI ADICHUNCHANAGIRI ITI	SHEKARE GOWDA, PRINCIPAL	1
	SRIRANGAPATANA	BORAYYA T.M , WORKSHOP ATTENDER	1
3	SHRI BRAHAMASHREE NARAYANAGURU ITI	N. DEVADAS, PRINCIPAL	1
	KATIPALYA, MANGALORE	SRINIVAS, OFFICE SUPT	1
		JAYAPRAKASH S, S.D.A	1
4	HEBICH BALMATA,MANGALORE	W.D.KARKADA, J.T.O	1
	ST. ALISUUS ITI, MANGALORE-03	RAJU SHERIGAR, T.O	1 .
	SYED MADANI ITI, ULLALA, MANGALORE	AHMED U	1
	M.R PUNZA TAPOVANA TOKURU		1
		SUMANGLALA M, J.T.O	
	NIE ITI, NO 65, VISHWESHWARA NAGAR MYSORE-570008	NATARAJ R.C - OS	1
	WIYSORE-570008	MUKUNDA K	1 1
		NAGENDRA BABU S	1
		RAGAVENDRA V	1
		REVATHI RAMACHANDRA, J.T.O	1
		RAMAKRISHNA , GROUP- D	1
		SRINIVASA MURTHY	1
		WORKSHOP ATTENDER	
	· ·	DEVIPRASAD K, J.T.O	1
9	J.S.S ITI MARIYALA,CHAMARAJANAGARA	NIRANJAN S - JTO	. 1
		RAJENDRA	1
		WORKSHOP ATTENDER	
10	SVES ITI Bhalki	Chandrappa Sabanna	1
		Sirganoor - Office Supt	ļ
	TMAES ITI Hospet	Virupakshappa Sajjan - J .T.O	1 1
	Rural ITI Aurad	Wamanrao G Biradar W/s Attender	11
13	HKES ITI Nimbarga	GN Sonar -SDA	1
	· ·	Basavaraj - J.TO	1
		MD Quamaruddin	1
		Office Supt	
		G C P Patil - W/s Attender	1
14	HKES ITI Kamalapur	Veerantappa CN Office Supt	11
		Sri Sanjeevkumar B Nadiyal FDA	1
	BTL ITI, BOMMSANDRA	N SUBRAMANYA - PRINCIPAL	1
16	MITC ITI,MULBAGAL -563131	D.V.ASHOK KUMAR -JTO	1
17	HILAL ITI KGF	MOHAMAD GHOUSE WORKSHOP ATTAINDER	1
18	SIR M.V. ITI, CVV CAMPUS,CHICKBALLAPUR	B.K NARASIMHAMURTHY	1
	The state of the s	WORKSHOP ATTAINDER	_
	·	VENU, GROUP-D	1
		I.G.TAPAKEER, J.T.O	1

		TOTAL	66
33	Dharwad	JTO	
	L E A'S Awwappanna Attigeri Pvt I T I, T	KAREPPA MALLAPPA CHIKKANNAVAR -	· 1
	T.M.A.E'S T.V Pvt ITI Haveri. Dist Haveri.	S N Patil	1
J.	Gadag.		1
<b>-</b> 21	Sir Siddappa Kambli Smarka Pvt - I T I,	K Y Mandali	1,
30	Shantaveera Pattadhyakshar Pvt ITI Mortagi.	Sri:Basalingayya M Tegginamath	1
		SURESH OMU TANDEL	1
	· ·	NEMU BHIKARYA TANDEL	1
29	Shri Somanath Pvt ITI Binaga-Karwar	AGENEL JERENEY FERNANDES	1
		I. Pvt ITI Ilkal. Dist Bagalkot.  SHRI. PARASHURAM MALLAPPA RYAVANAKI (FDA) SHRI. MALLAPPA BASALINGAPPA PARAPPAGOUDRA (PRICIPAL)	1
28	S.J.G.M. Pvt ITI Ilkal. Dist Bagalkot.	1	1
	·	Shri. Maruti S Rane	1
27	Shri Mallikarjun Pvt ITI Siddar-Karwar.	Shri. Pundalik P Gaonkar	1.
26	K.D. Bharatesh Pvt ITI Belgaum. Dist Belgaum.	V V UPADYA	1
		SHIVABASAPPA SHATAGAR	1
		N M Patilk	1
25	B.D.P.H.W.A. Pvt ITI Bijapur. Dist Bijapur.	M A Masali	1
		N. RAMACHANDRA-TO G NAGARAJ FDA D.E MANUEL -JTO D.S PRABHU, J.T.O  MOHAN KUMAR - WS-ATTENDER RAJAPPA C. H, J.T.O RAMU, WORKSHOP ATTENDER  H.M UMESH, S.D.A I. M. Inamadar A.J. Mulia B. S. Kalal S.H. Almelkar M A Masali N M Patilk SHIVABASAPPA SHATAGAR  V V UPADYA  Shri. Pundalik P Gaonkar Shri. Maruti S Rane SHRI. PARASHURAM MALLAPPA RYAVANAKI (FDA) SHRI. MALLAPPA BASALINGAPPA PARAPPAGOUDRA (PRICIPAL) AGENEL JERENEY FERNANDES NEMU BHIKARYA TANDEL SURESH OMU TANDEL	1
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		A.J. Mulia	1
24	Anjuman Pvt ITI Sindagi	I. M. Inamadar	1
23	SJP SHIMOGA	H.M UMESH, S.D.A	1
22	SJP SHIRALALOPPA		1
		RAMU, WORKSHOP ATTENDER	1
21	SRI SHANKRESHWARA ITI, RANGAPURA	RAJAPPA C. H, J.T.O	1
	DURGA ITI, HOSA DURGA		11
19	MUSLIM ORPHANAGE ITI, NO-43 DICKENSON ROAD, BANGALORE-42	D.3 FRABRO, J. I. O	<u>.</u>
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Tel: 080-25289556 9886503626

P.S.S.THOMAS IAS (Rtd.)

42 HAL III STAGE BANGALORE 560 075

13 June 2007

Dear Shri Sridhar,

The Department of Labour in their Govt. Order dated 26-2-2007 had constituted an Expert Committee to study the Grant-in-Aid Code relating to private ITI s, and to recommend its revision, as well as to suggest the modalities of implementing a 'Student-Centric' Grant-in-Aid scheme for which a separate budget provision has been made in the 2007-08 budget of the State Government.

I am happy to forward the Report of the said Committee, of which I was the Chairman. On behalf of members of the Committee and myself, I extend our deepest thanks to the State Government for assigning this important study to us.

It is hoped that the State Government will take early decision on the Report so that implementation can start during the current year, as the academic frear for ITI's begins only on 1st of August.

With warm regards,

Ypurs sincerely,

R.S.S.THOMAS

Shri B.L.Sridhar IAS Principal Secretary Department of Labour Vidhana Soudha II BANGALORE

#### MEMBERS OF THE COMMITTEE

Chairman: Shri P.S.S.Thomas IAS (Rtd.) Bangalore mas

Members:

Shri A.S. Holla,

Joint Director, Dept. of Employment & Training(Rtd.)

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Bangalore

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Prof. B.N. Venkatesh Rao, B.E., M.S.(USA) Principal (Rtd.) NIE Engg. College, Mysore.

Shri Y.N.Salian Principal, Ramakrishna Punja ITI, Mulki, D.K.

Shri. S.R.Ravi President, Karnataka State Aided ITIs Association, Mysore

Meeni

Secretary:

Shri K.Ramachandrappa Joint Director (Training) Dept. Employment & Training Bangalore

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Co-opted Members:

D.Ashok Yamanappa, Lagamappagol Presidient, Sathyaveda Educational Charitable Trust, Basava Jyothi ITC, Gokak

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Smt Santhoshi Basavaraj Poojari, President, Jai Santhoshi Matha aEducation Trust Adikeshava ITC, Nåndikoor, Gulbarga

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#### REPORT OF THE EXPERT COMMITTEE

ON

#### REVISION OF GRANT-IN-AID CODE FOR PRIVATE ITIS IN KARNATAKA

# INTRODUCTION OF NEW SCHEME OF STUDENT-CENTRIC GRANT IN AID

JUNE 2007

raccordingly, and the systems in vogue in respect of Pre-University admissions can be adopted. Reservation of seats to be made but rationalized on a practical basis.

(i) Existing Code does not contain features relating to employee regulation and security, which are to be adopted from other Codes.

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#### OTHER OBSERVATIONS:

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- (3) System of conducting ITI Examinations needs thorough improvement to make the system credible and fool-proof against malpractices
- (4) There is considerable delay in the issue of National Certificates. They should be issued along with Marks Cards.
- (5) Department should adopt Information Technology for efficient management of ITI matters, as well as introduce transparency in its dealings
- (6) The State Council for Vocational Training needs to get active in introducing new and relevant course; in consultation with the industry and other employers, and make it possible for the private ITI s to offer such courses.
- (7) State Government should take up with Government of India regarding the need to include private ITIs also under the Centres of Excellence programme, and channelize capital funds to these institutions.

#### STUDENT-CENTRIC GRANT-IN-AID

- (8) This is a welcome concept which can benefit the students in non-Grant-in-Aid it is, assist the private ITI s to reach financial stability, and help improve the infrastructure in the private ITI s...
- (9) The budget provision under this head can be released for
- . -- Building and equipment grant to deserving institutes

-Grants for libraries, training of trainers, awards for best in the categories of trainees, teachers, and institutes, and for setting up new add-on training courses which will further improve the employability of ITI trainees.

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- (10) A substantial part of the budget provision should be for Studentships, which will be released to non-Grant-in-Aid ITI s for all candidates of the categories of SC/ST, OBC, Minorities, Women, Physically Disabled, and Ex-Servicemen who are selected for training. A scale of Studentships ranging from Rs 2000 to Rs 6000 has been suggested, depending upon type of trade and duration. Further incentive for passing of these categories of student, as well as incentives for high performance among these categories of students. Government is requested to announce immediately 10,000 Studentships of this nature starting from the current year.
- (11) For purposes of this scheme, private unaided ITI s are classified on the basis of rural/urban and backward region where they are located.
- (12) The Scheme of Student-Centric Grant-in-Aid for unaided ITI s to be seen as a major initial step in assisting vocational training in the State with scope for further development, and should be, for better performance, under the direction of an Empowered Committee. The budget provision to be made non-lapseable, and for this purpose, a Special Purpose Vehicle a Registered Society or a Corporate organization to be set up with private sector participation/representation.

has to assist private ITIs to offer affordable training, and help these ITIs to improve the quality of training and offer a diversity of skills relevant to present day employment demands.

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- 1.21 COVERAGE UNDER THE GRANT-IN-AID SCHEME OF 1997: GIA came into implementation in 1997. At that time there were 209 private ITIs with 18,324 seats in 28 trades. Initial decision was to extend GIA to all private ITIs with affiliation of 7 years and above. The GIA was restricted to 75% of the salary at Government scales for teaching and non-teaching staff. Only 124 private ITIs are currently under the salary grants from Government, are given the GIA under the present scheme.
- 1.22 The number of private ITIs has risen to 512 with 38,756 trainees. Extension of GIA to 66 additional ITIs is pending with Government. These 66 ITIs have 371 posts under proposal for GIA. The budgetary requirement of GIA for the 124 ITIs with 75% salary grant is Rs 1146.76 lakhs. The budgetary needs for additional 66 ITIs will be about Rs 250.96 lakhs. Only about a quarter of existing private ITIs are presently covered by GIA, and number of seats covered is about 26% of the total number of seats in these ITIs.
- 1.23 With this background, the Committee proceeds to deal with the issues referred for its advice. Firstly, the Report deals with revision of the Grant-in-Aid Code for the salary grants. These recommendations are based on a thorough review of the working of the existing Code, identification of several lacunae therein, and the need to bring Grant-in-Aid in ITIs on par with the sister institutions in the Education Department, who also receive salary Grant-in-Aid.
- scheme which is intended for the ITIs who do not receive salary Grant-in-Aid. A budget provision has been made for the The modalities of the 'Student-Centric Grant-in-Aid Scheme' are quite different from the scheme of salary Grant-in-Aid. The new scheme has a specific set of objectives and the grants are related to the fulfillment of these objectives by the private ITIs. The Report suggests a set of Regulations with the administrative arrangements required for the new scheme. This scheme is viewed as an important means for channelizing assistance to the un-aided it is to improve infrastructure,

give priority to training of selected categories of trainees, and achieve high standards in training as assessed by the results in the All India Trade Test.

## REVIEW OF THE WORKING OF THE EXISTING GRANT IN AID CODE:

The Role of the Code: The proper view the Department of Employment and Training has to take is that private ITIs are its partners in the task of vocational training. Government ITIs cannot by themselves meet the demand for vocational training. Private ITIs are not subordinate offices but equal independent offices who provide a valuable service. The approach of the Department should be nurture and help the private ITIs to grow in stature and quality of training in the interests of youth of the State in need of employment. The Code needs to be implemented by the Department in this spirit.

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- 1.32 The present Grant-in-Aid Code has been in operation since about 10 years. The Committee, as desired by Government, has studied the Code and compared it with other similar Codes. This review of its working shows the following:
- 1.33 In comparison with the Grant-in-Aid Codes in force in Education Department, the Code for ITIs suffers from a surprising number of lacunae which should be set right in the new Code. Some of these are the following:
- Quantum of Grant: The Code for ITIs only provides for partial salary grants, which has now been raised to 85%, without any other benefits. Most GIA Codes in Education Department provide for full salary, and other benefits similar to Government servants of equivalent services.
- Disbursal of Grant: There is no proper arrangement in the GIA code for ITIs for prompt disbursal of salaries, with the result that ITI employees have been suffering long delays in receiving monthly salaries due to irregular and erratic salary disbursal. This is a problem that does not exist in other Grant-in-Aid Codes where there

has been continuous innovation and improvement leading the Collegiate Education to adopt electronic payment.

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- 1.36 Further, the paperwork involved in salary disbursal is also onerous and not in accordance with the practice in Education Department, where monthly salary is disbursed as a provisional advance subject to adjustment and reconciliation later. The principle of salary disbursal under Grant-in-Aid is that once an employee has admitted to Grant from Government. barring circumstances, based on salary bill submitted by the Principal of the institution, salary continues to be disbursed each month at the beginning of the month. The Department of Employment and Training does not follow such a principle. Queries and verifications relating to employees should be raised at prescribed stages of the academic year, but here the queries can be raised at any stage, creating hurdles in smooth disbursal of salary. Introduction of salary disbursal par with Education Department is one of the major recommendations of the Committee.
- 1.37 The absence of consolidated and comprehensive set of instructions on such issues as admissions, drawal of monthly salary, inspections and audit, etc., is keenly felt. The Department has not arranged to issue a Handbook for the calendar of admissions and other related activities during the academic year. The Department's instructions tend to be ad hoc rather than comprehensive, and this is not helpful to the private ITIs. In respect of the admission process, the Department will do well to study the process in Pre-University Board and come out with a Handbook which will lay down all relevant instructions, and which should be issued well before the new admissions start.
- 1.38 The admission process has been made unduly cumbersome. Approval to seat matrix is an avoidable annual ritual because the reservations to be made are clear-cut being a policy for the State as a whole. Counselling by Departmental officers tends to delay admission, causing unnecessary tension in the candidates' minds. Basically the responsibility for making admissions as per Government directives rests on the Principal of the aided ITI. The Department need only see the selected candidates' list to ensure that the regulations have been followed. The whole effort has to be

towards completing the admissions so as to commence the new year on 1<sup>st</sup> of August without fail. This is not being done now. The Committee has specific suggestions to avoid these obstacles to smooth admission and commencement of a new academic year.

- 1.39 Aided ITIs have not been allowed a Management Quota, which exists in other aided institutions.
- 1.40 Tuition and other fees which were fixed in 1997 have not been revised, whereas the value of the Rupee has considerably eroded in the last ten years.

These and other observations based on the Committee's detailed study of the existing Code, and recommendations of the Committee, are dealt with in detail in the next Chapter.

## CHAPTER 2 – PROPOSED REVISION OF SALARY GRANT-IN-AID CODE

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- 2.01 PROPOSED REVISON OF THE GRANT IN AID CODE: The Committee has drafted the Revised Grant-in-Aid Code 2007 for Private ITI s receiving salary grants. The Committee recommends that the Revised Code drafted by it be adopted by Government. The main features of the revised Grant in Aid Code are the following:
- 2.02 ARRANGEMENTS TO BE MADE FOR PROMPT PAYMENT OF SALARIES EACH MONTH: The most disappointing aspect of the existing Grant-in-Aid Code has been the absence of a mechanism for the prompt disbursal of monthly salaries to the employees covered by Grant-in-Aid. Disbursal of salaries under the existing Code has been irregular and erratic, unlike the systems in force in Education Department. Whereas in the Department of Collegiate Education, payment through Electronic Clearance Scheme (ECS) has been successfully introduced all over the state ensuring prompt disbursal of salary at the beginning of each month, the private ITI staff under salary Grant-in-Aid have no assurance of payment of salary each month, but rather they are paid after considerable delay. It does not take much imagination to visualize the plight of Grant-in-Aid employees of private ITIs if salary is disbursed in some cases after a delay of six months!
- 2.03 The absence of a dedicated Head of Account with adequate budget provision, and procedural hitches, are both responsible for this state of affairs. The Committee urges Government to provide a separate Head of Account with adequate budget provision, and introduce the system of provisional monthly releases as in vogue in the Departments such as Primary Education, and Collegiate Education, with salary grants from the State Government being released directly into the Savings Bank Accounts of the employees. The requirements on the part of the Head of Institution who submits the establishment salary bills, should be no more onerous than that in the case of Grant-in-Aid schools and colleges. The Draft Revised GIA Code 2007 contains the requisite

provision for this purpose. This is one revision which should not be delayed on any account.

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2.04 RELAXATION OF ELIGIBILITY CRITERIA FOR SALARY GRANT-IN-AID: The original provision that a private ITI should have completed 7 years after affiliation in order to qualify for salary GIA has continued, and as a result the backlog of private ITIs which have not yet been admitted to salary Grant-in-Aid has gone on increasing.

ITIs are a vital part of the educational system, but they were late entrants into the category of Grant-in-Aid institutions. The number of private ITIs without Grant-in-Aid is only around 380, and for a state of the size of Karnataka the financial outgo is quite modest. The burden is small compared to Grant-in-Aid being paid to colleges and schools in the State.

- 2.05 The Committee therefore recommends that the period of waiting for sanction of Grant-in-Aid be reduced to 5 years after affiliation in the case of general category of managements, and 3 years of waiting period in the case of managements belonging to Scheduled Castes and Scheduled Tribes. The ITIs under the management of women and physically disabled as well as minorities, may be given an intermediate waiting period of 4 years.
- QUANTUM OF GRANT IN AID: The ITI employees receive a truncated form of Grant-in-Aid in comparison with their counterparts in aided schools and colleges. This discriminatory practice needs to be done away with and parity established. The Committee is of the view that there is full justification for raising the quantum of Grant-in-Aid to the employees of the private ITIs on par with Grant-in-Aid to employees of private aided schools and colleges, i.e., extending full salary and other benefits, including Triple Benefit Scheme. The Revised Code is accordingly framed.
- 2.07 ADMISSION PROCESS IN GRANT-IN-AID ITIs: When a private educational institution including an ITI comes within the ambit of salary Grant-in-Aid, the institution has to meet the requirement of the State Government with regard to reservation in intake of candidates, as well as reservations in the employment in the

qualifications, and approve the admissions accordingly, and will not insist on prior approval having been taken to fill up these seats.

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- 2.15 Counselling: The present system of 'Counselling' by Departmental officers is one of the causes of delay in commencing classes on schedule, causing a great deal of uncertainty regarding admission in the minds of candidates. The present 'Counselling' does not serve any useful purpose and there is no such system in Pre-University admissions, where the Principal makes admissions according to reservations, and submits it for approval.
- 2.16 Overall, following largely the Handbook of Pre-University Board, the procedure in respect of Grant-in-Aid ITIs need to be simplified and speeded up as follows:
  - i. ISSUE OF PROSPECTUS AND APPLICATION FORMS AND RECEIVING APPLICATIONS: An aided private ITI may commence admission process as soon as SSLC results are announced. Application forms can be issued before SSLC results are out.
  - ii. The reservation of seats in each trade/unit shall follow the Seat Matrix approved for the year 2006-07. If there has been addition to the seats, then the Seat Matrix will need to be reworked in accordance with the reservation requirements.
- iii. In order that the reservation requirement is faithfully implemented, the Prospectus, the Application Form, the newspaper advertisements of admission, and the Notice Board of the Institution should display prominently the number and categories of reserved seats in each trade and unit (i.e., the Seat Matrix applicable) which is under Grant-in-Aid. The Departmental officer who approves the admissions should verify that these instructions have been duly followed.
- iv. PUBLICATION OF LIST OF APPLICATIONS: As required in the Pre-University Handbook, the institution should publish on its Notice Board the category-wise list of applications received, in order of merit, in respect of each trade and unit. The last date for this publication should be 1<sup>st</sup> June of the year.
- v. ADMISSIONS AND PUBLICATION OF FIRST LIST: The institution should publish its First List of admissions on its notice board on a date to be notified in the Prospectus, the Application

Form, and in any other publicity. The date for publication of the First List should not be later than 30th June of any year in respect of private ITIs.

APPROVAL OF THE **DIRECTOR**: Immediately after ٧í. publication of the First List, the institution should approach the designated officer of the Department with all relevant details for approval to the admissions made, and the officer should examine and approve the same within 5 working days.

MANAGEMENT QUOTA: The admissions made against the vii. Management Quota will be part of the list of admissions. However, prior approval of the Department is not required for

filling these seats by the management.

PUBLICATION OF SECOND LIST: In case of vacant seats in VIII. the First List, or drop-outs from the First List, or on request for change of course by admitted candidates, the institution shall publish a Second List filling such seats or change of course not later than 15th of July of the year and get the same approved by the Department.

COMMENCEMENT OF CLASSES ON 1ST AUGUST : The ĺΧ. institute should invariably commence the course on 1st August of the year and towards this end, should ensure that the process of admission and obtaining approvals is completed

promptly.

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Departmental Annual Handbook on Admissions: The 2.17 Pre-University Board brings out for the guidance of Pre-University Colleges and students, a Handbook dealing with the entire process of admissions, well before the SSLC results are announced. This Manual lays down the dates, regulations, and the procedure of admission which the Pre-University Colleges are required to follow. The various activities and programmes for the whole academic year are also prescribed in the Handbook. For the year 2007-08, the Handbook has been published on17 April 2007, i.e. well before the publication of SSLC results. This is a practice which the Department of Employment and Training should also follow. The Handbook should contain all the instructions relating to admissions, along with . dates to be followed by the institution, candidates, as well as the Departmental officers dealing the admissions including approval to the list of Selected Candidates.

2.18 Fee Structure: The Fee Structure prescribed in 1997 has not been revised. The process of inflation erodes the value of fees and therefore there should be regular revision of the Fees. As may be seen from the annexure to this Report, there are several costs which the Managements have to bear, for which the revision of Fees to realistic levels is necessary.

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The Committee has appended a Fee and Income structure based on the rates prevailing in Government ITIs. All the fees in Schedule III are part of the resources of the institution for meeting its training expenditure. It is strongly recommended that no part of it should be appropriated by the Government. Though the 1997 Grantin-Aid Code does contain a tuition fee be paid by students and to be remitted by the institutes to Government, in the year 2005-08 a directive was issued to the aided private ITI s to collect Rs 2400 from students on Government account, and remit the same to Government. The contents of the Fee Structure provided in the Code 1997 was completely overlooked, as also the impact of such a move on the students who will be required to pay the amount, and the institute who would be deprived of all fee income. This directive has been held in abeyance only for the year 2007-08. The Committee is strongly of the view that there should be no recovery of fees from students which is to be remitted to the Government. The Training Fee in Schedule III should only be retained by the institute as the minimum amount required to meet its legitimate training costs. In the Committee's view any additional fee towards Government revenues would be an unbearable imposition on the students.

The Staffing Pattern (Schedule-II to the Revised Grant-in-Aid Code) has been marginally revised.

#### **CHAPTER 3 - OTHER IMPORTANT ISSUES**

- 3.01 Observed Lacunae in the Conduct of Examinations (Trade Test), and issue of NCVT Certificates: There is a rather woll-founded impression that the performance of annual ITI examinations is beset with many problems on account of the poor facilities at the examination centres, lack of adequate preparation, and problems in management of the day-to-day conduct of examinations. The Committee wishes to point out that there is considerable scope for improving, streamlining and making fool-proof the conduct of annual examinations (the All India Trade Test).
- The examinations consist of practical as well as theory papers. As the preparation of Question Papers is centralized, logistical problems in receiving required Question Papers is one factor of concern.

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The problem in securing the right kind and adequate number of examiners for Practical Examination can be overcome by advance identification and appointment of examiners.

The arrangement for examination in Theory Papers should follow well-established methods of conducting examinations being followed in the KPSC, SSLC Board, Pre-University Board etc.

- 3.05 The most important area calling for improvement is the conduct of the Theory papers. The key to complaint-free conduct of examination is to-have an objective system of allocation of candidates to examination centres, mixing up of candidates of different trades in a single hall, an objective system of selection of invigilation personnel (including personnel drawn from other departments) and of their allocation to different examination halls, and supervision by independent supervisory and vigilance personnel drawn from outside the ITI system.
- 3.06. It is necessary that the Department studies these systems and adopts a fool-proof system which may be implemented in forthcoming All India Trade Test.

## PROPOSED REGULATIONS RELATING TO THE SCHEME OF STUDENT-CENTRIC GRANT-IN-AID FOR PRIVATE INDUSTRIAL TRAINING INSTITUTES

- 1. NAME: These Regulations shall be called 'THE STUDENT-CENTRIC GRANT-IN-AID SCHEME FOR PRIVATE INDUSTRIAL TRAINING INSTITUTES IN KARNATAKA' (hereinafter called, 'the Scheme').
- 2. APPLICABILITY: These regulations shall govern the sanction, disbursal and utilization of the funds provided in the Annual Budget commencing with the Budget for the year 2007-08 for the implementation of the Scheme of Student Centric Grant-in-Aid for Private ITIs. The Regulations lay down the conditions to be fulfilled by the private Industrial Training Institutes in the State who desire to apply for the assistance under the said Scheme, both before and after the Grant-in-Aid is sanctioned, the powers of sanction, the procedures, monitoring and supervision of the Scheme.

Assistance under the Scheme may be availed of by private Industrial Training Institute in the State of Karnataka in respect of trades affiliated to NCVT/SCVT.

#### 3. OBJECTIVES OF THE SCHEME:

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The Scheme seeks to fulfill several specific inter-linked objectives, as follows:

- To enable trainees of the following categories (called 'the Selected Categories'), namely trainees belonging to the Scheduled Castes and Scheduled Tribes, Women trainees, Physically Disabled trainees, OBC and ex-servicemen trainees, and trainees belonging to the Minorities to access through the Studentship programme under the Scheme, affordable training in the Private ITIs which are not in receipt of salary Grant-in-Aid, and un-aided trades in aided ITIs. Only trades which have been conferred affiliation by the NCVT will be considered under the Scheme.

- To assist the un-aided ITIs including un-aided trades in aided ITIs, to achieve financial stability by means of Studentships provided by the State Government in respect of the Selected Categories of trainees:
- To further assist the unaided private ITIs/un-aided Trades in aided ITIs, who show commendable performance in terms of results of their trainees in the All-India Trade Test.

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- To enlarge scope of vocational training in the State to cover new areas and new schemes similar to the MES scheme of Government of India, the Centres of Excellence scheme, or installing in the ITIs other and allied branches of training which will add further value to the ITI training, which may be approved by the State Council for Vocational Training
- To recognize and reward good performance by private ITIs in terms of intake and performance of the categories stated above, and academic performance in general, by linking assistance under the Scheme to performance of the institutions.
- To assist in upgrading the infrastructure, facilities, faculty, and training in general of ITIs which are qualified for assistance under the scheme with a view to strengthening the objective of a high standard of vocational training in the State
- 4. SETTING UP OF THE EMPOWERED COMMITTEE UNDER THE SCHEME: The implementation of the Scheme shall be under the direction and authority of the Empowered Committee set up under these Regulations
- The Empowered Committee shall be under the Chairmanship of the Additional Chief Secretary. Members of the Empowered Committee shall be the following: Principal Secretary, Finance Department or his nominee; Principal Secretary, Labour Department; Commissioner for Public Instruction; Commissioner for Employment; Director of Technical Education. A Joint Director in the Department of Employment designated by the Commissioner for Employment, shall be the Member Secretary of the Empowered Committee, as well as

the Mission Director with the overall responsibility for the successful implementation of the Scheme.

6. CLASSIFICATION OF PRIVATE ITIs: In view of the varying educational, employment and socio-economic conditions existing across rural and urban areas and backward and other regions of the State, it is necessary to categorize the ITIs under private managements. The Private ITIs in the State will be divided under four classes namely:

Class (1) : ITIs in Rural Backward Areas;

Class (2) : ITIs in Other Rural Areas;

Class (3) : ITIs in Urban Areas (Other than Municipal

Corporations); and

Class (4) : ITIs in Urban Areas (Municipal

Corporations).

The amount and number of grants under the Scheme to be awarded in each class of ITIs will be determined based on availability of budgetary funds.

7. ELIGIBILITY: Assistance under the Scheme will be available to (1) Private ITIs who have not been admitted to the existing Salary Grant-in-Aid scheme (un-aided ITIs), and (2) Private ITIs already receiving salary GIA, but only in respect of trades if any in that institution which has not yet been sanctioned GIA (un-aided trades in aided ITIs). Permanent Affiliation of the Trade for which assistance is being applied for under the Scheme, to NCVT, is a necessary pre-condition in all cases.

#### 8. GRANT AMOUNTS:

#### **MAJOR GRANTS:**

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- (1) BUILDING GRANT 7.5% of cost up to Rs 20 lakhs (indicative provision Rs 3.5 cr. per annum)
- (2) EQUIPMENT GRANT -75% of cost up to Rs 10 lakhs (indicative provision Rs 2.5 cr.)

#### OTHER GRANTS:

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- (1) ADD-ON TRAINING GRANT 75% of cost up to Rs 5 lakhs to set up supplementary training, or post-ITI training, or computer training, or other training facilities such as Modular Employable Skills. The training should come within training modules or courses approved by SCVT. Priority will be given to programmes with financial and managerial/curricular participation of the related industry, and the industry may support a co-ordinated training unit set up jointly by a number of ITI s and industrial units in the region, which will qualify for assistance under this component (indicative provision Rs 2 cr.)
- (2) LIBRARY GRANT funds may be provided to meet 75% of cost up to Rs 0.5 lakh (indicative provision Rs 1 cr.)
- (3) TEACHERS' TRAINING GRANT Provisions under the Scheme shall be used to meet the full cost of approved advanced training in domestic institutions. The Department of Training shall propose training in institutions abroad in line with similar training under the Centres of Excellence scheme of Government of India. Aided teaching staff will also be included in this scheme. (indicative provision Rs 1 cr.)
- (4) AWARDS: Best Teacher, Best Trainee awards, at (1) District and (2) State levels lumpsum provision of Rs 25 lakhs. Awards may be given to each Trade separately at both District, Division and State levels.

#### STUDENTSHIPS:

Government will award Studentships to the unaided private ITIs/unaided trades in aided ITIs, in respect candidates belonging to Selected Categories who are given seats in the said ITI and undergo ITI training. The Selected Categories for Studentships under the Scheme will be the following:

Trainees belonging to Scheduled Castes and Scheduled Tribes
Women Trainees

Trainees who are Physically Disabled Trainees belonging to Minorities Trainees belonging to OBCs Ex-Servicemen trainees

AMOUNT AND BREAK-UP OF STUDENTSHIP: The Studentship for Trainees of Selected Categories shall be disbursed to the Institutions in the following manner:

On Admission and Course Completion: Rs 3000 per annum for engineering trades and Rs 2000 per annum for non-engineering trades shall be disbursed against admission and completion of the course by the selected trainee. No amount will be paid for drop-outs. On Passing of Trade Test: A sum of Rs 2000 per trainee for engineering trades and Rs 1000 per trainee for non-engineering trades will be disbursed to the institution for all trainees belonging to the Selected Categories who pass the All-India Trade Test.

Performance Incentive: A further Rs 1000 will be paid to the institution on the passing of a trainee belonging to the Selected Categories with more than 70% marks in the All India Trade Tests.

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NUMBER AND OUTLAY FOR STUDENTSHIPS: Studentship target will be one-third of the number of seats in affiliated un-aided institutes/trades. For the first year the number of studentships will be 10,000 with an indicative outlay of Rs 4 crores.

9. CRITERIA OF SELECTION: The Student Centric Grant-in-Aid will be granted to the unaided private it is/unaided in the State on the following criteria:

### SELECTION CRITERIA FOR SANCTION OF MAJOR GRANTS:

The criterion for selection for assistance under the Major Grants will be:

'ITI or ITIs having the highest number of trainees belonging to Selected Categories of Trainees passing the All India Trade Test each year, over a three year period preceding the date of application. Selection of such ITIs will be made separately for each of the four classes of ITIs'

In addition to the above, weight will also be assigned to the following:

- -overall performance of the Institute in terms of
- -total number of candidates admitted and completing the course,
- -total number of candidates of an ITI appearing for AITT,
- -total number of trainees passing, and

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-number of trainees securing marks above 70% in the AITT.

When applications are received for assistance under the Student-Centric Grant in Aid, the applying ITIs will be ranked on the basis of the abovesaid criteria separately for each Class of ITIs.

- 10. FREQUENCY OF MAJOR GRANTS: At any time, an ITI can apply for any one of the Major Grants, i.e., either Building Grant or Equipment Grant. Once sanctioned any one of the Major Grants, the same institution will not be eligible to apply for Building or Equipment Grant for a period of 3 years. After 3 years, the institution can apply again for Building Grant or Equipment Grant based on its performance during the intervening 3 years.
- 11. CRITERIA FOR SANCTION OF OTHER GRANTS: Eligibility for all other grants will also be based on the rank list prepared in accordance with Rule 9 above.

OTHER CONDITIONS: Sanction of Add-on Training Grant will require prior approval to the proposed programme by the SCVT. Private ITIs with a tie-up (financial and managerial/curricular participation) with the related industry and implementing a training programme approved by the SCVT will be eligible to apply for this Grant.

Application for Add-on Training Grant may be made at intervals of 3 years. Library grant applications may be made in alternate years. Teachers' Training grants may be availed according to need.

conditions for obtaining Studentships, other than that the trade/unit should have affiliation. Studentships should be availed liberally by the unaided private ITIs, and utilized in such a manner as to reach sligibility for the Major Grants in due course. It is intended that an

unaided ITI should be enabled to obtain Studentships for up to  $1/3^{12}$  of its sanctioned student strength.

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- 13. UTILIZATION OF EARLIER GRANTS: In case of an ITI already sanctioned a grant, the performance of building construction or purchase and installation of equipment, as the case may be, and utilization of the said building or equipment procured under the earlier sanction will be a prime consideration. Teachers undergoing advanced training should be ensured to continue in their position after training.
- 14 PROGRAMME CALENDAR: To ensure proper implementation of the scheme, a calendar of programme has to be followed:
- A. PERIOD OF SUBMISSION OF APPLICATIONS: The applications for Major Grants should be submitted soon after the announcement of results of All India Trade Test each year, i.e., by 15 October.
- B. PROCESSING OF APPLICATIONS: The Commissioner for Employment who will receive the applications, shall process the applications for their completeness and conformity to these Regulations and submit them for the consideration of the Empowered Committee.
- C. MEETING OF THE EMPOWERED COMMITTEE: The Empowered Committee will meet in November/December of each year for consideration of the applications. Further meetings if necessary may be held, however, so as to complete the sanctions by January.
- D. RELEASE OF FUNDS: Funds in respect of major grants will be released in suitable instalments to be determined by the Empowered Committee. The first instalment shall be released in January/February, and further releases made based on the progress of the proposed construction/purchase/course introduction etc.
- E. STUDENTSHIPS: Studentships are intended to meet a major part of the cost of training. Studentships shall be sanctioned

after verification of the admissions, at the beginning of the academic year. The amounts should be released before the end of the financial year, the target date being 31 January, for which the attendance particulars of the candidates up to 31 December of the year may be verified.

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- 15. ESTIMATES AND QUOTATIONS: the applications for major grants should be accompanied by relevant estimates/quotations, details of land, building plans, full justification of the proposed construction/equipment purchase, etc.
- AGREEMENT WITH BENEFICIARY INSTITUTION AND PROVISION OF UTILIZATION CERTIFICATES: The institution which has been selected for the grants under the scheme shall enter into an Agreement with the Director with regard to proper utilization of the funds released under the scheme. The institution will undertake also to subject itself to such verification of expenditure as may be prescribed, and to submit a Utilization Certificate within the period as may be decided. In the Agreement the institution will undertake to refund any amount which is not utilized or is misutilized.
- 17. MONITORING OF THE EXPENDITURE: The Director of Employment and Training in Karnataka will monitor the progress of expenditure by recipients of the grants, and report the same to the Empowered Committee.

## GOVERNMENT OF KARNATAKA DEPARTMENT OF EMPLOYMENT AND TRAINING

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GRANT-IN-AID CODE (REVISED) 2007 FOR PRIVATE INDUSTRIAL TRAINING INSTITUTES/CENTRES IN KARNATAKA

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#### CHAPTER-I

#### TITLE AND COMMENCEMENT

- 1. This Code may be called the Grant-in-Aid Code for Private Industrial Training Institutes in Karnataka (Revised) 2007.
- 2. It shall come into force on such date as the Government may specify by a notification in the official gazette, from which date the Grant-in-Aid Code for Private Industrial Training Institutes in Karnataka (1997) ('the 1997 Code') will cease to apply.
- 3. The rules under this Code shall apply to all private Industrial Training Institutes (also known as Industrial Training Centres) in the State under the control of the Department receiving Grant-in-Aid under the 1997 Code, or applying newly for sanction of Grant-in-Aid under this Code.

#### CHAPTER-II

#### INTRODUCTORY

- 4. General purpose of Grant-in-Aid: With the objective of extending and improving vocational training in the State, a sum of money is annually allotted by Government for distribution as Grant-in-Aid to Industrial Training Centres under private managements subject to the conditions hereinafter specified in the Code.
- 5. Object of Grant: The object of the State Government is to provide the salary of teaching and non-teaching staff at the sanctioned scales of pay and allowances, and other benefits as are laid down hereunder in the Code, in accordance with the approved pattern of staff indicated in Schedule-II, on admission of such staff to salary grants by the prescribed authority.
- 6. Reservation of Discretion: Grants payable by Government are entirely discretionary and cannot be claimed as a mater of right. Notwithstanding anything contained in this Code, Government

reserve to themselves the right to withdraw or reduce a grant at their discretion and to alter, modify or revise the rules relating to Grant-in-Aid without assigning any reason thereof.

- 7. Sanctioning Authority: Grants paid from the State Funds are sanctioned either by Government on the recommendation of the Department of Employment and Training, or by the Director of Employment and Training or any officer of the Department authorized by the Director Employment in this behalf.
- 8. Interpretation of Rules: The decision of Government regarding the interpretation of any rule in this Code shall be final.
- 9. The rules in this Code shall be treated as supplementary to the general rules of Expenditure and Disbursement of Grant-in-Aid laid down in the Kamataka Financial Code, and where the rules laid down in this Code appear to be inconsistent with provisions of the Karnataka Financial Code, the rules of the latter shall prevail.
- 10. Appendix and Schedules: The Appendix and Schedules to this Gode shall be treated as part of the Code.

#### CHAPTER-III

#### **DEFINITIONS**

- 11. Unless the context requires otherwise; the following words and phrases used in the Code shall have the meaning hereby assigned to them-
- (a) 'Appendix' means Appendix appended to this Code;
- (b) 'Approved Staff' means the teaching and non-teaching staff approved by the Authority in accordance with the staffing pattern indicated in Schedule-II of this Code:

- (c) 'DGE&T' means the Director General of Employment and Training Ministry of Labour, Government of India;
- (d) 'Director' means the Director of Employment and Training in Karnataka which shall also include Commissioner for Employment and Training in Karnataka and 'Department' means the Department of Employment and Training in Karnataka;

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- (e) 'Financial Year' means the year commencing from 1<sup>st</sup> of April and ending on 31<sup>st</sup> of March of the following year;
- (f) 'Institute' and 'Institution' are used interchangeably in these Rules;
- (g) 'ITI' means Industrial Training Institute, and 'ITC' means Industrial Training Centre, the two terms being used synonymously to mean private Industrial Training Institute;
- (h) 'Management' means and includes a local body which maintains an ITI/ITC or a registered association or a society, or a body of persons registered under any other Act, which maintains a recognized ITI/ITC;
- (i) 'Managing Committee', 'Board of Management', 'Managing body', and 'Management' are used interchangeably in these Rules;
- (j) 'NCVT' means National Council for Vocational Training, Ministry of Labour, Government of India, New Delhi;
- (k) 'Prescribed' means prescribed by the rules under this Code;
- (I) 'Recognised ITC' means a private Industrial Training Institute/Centre recognized or affiliated by the NCVT, New Delhi, or the SCVT in Karnataka;
- (m) 'SCVT' means the State Council for Vocational Training, Department of Labour, Government of Karnataka.

#### CHAPTER-IV

#### **GENERAL CONDITIONS OF GRANT IN AID**

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- 12. All private ITIs conducting the courses or programmes of vocational training duration of which is not less than one year leading to the award of certificates by NCVT or SCVT are eligible for Grant-in-Aid during the financial year, subject to the conditions mentioned under this Code and directions that may be issued by the Government or the Director from time to time.
- (a) Eligibility Period: All trades and units of private ITIs which have been functioning continuously for a period of not less than five years after affiliation to NCVT/SCVT, are eligible for the purpose of admitting the staff for salary grants. The 5-year period specified for eligibility for grants is relaxed to 3 years in case of management belonging to SC/ST organizations, and 4 years in respect of managements belonging to women or minorities or physically disabled persons.
- (b) The Institutions or Managements who do not admit students/trainees of a particular community or religion or faith only, are eligible for grants
- (c) Institutions or Managements conducting recognized and approved courses, programmes or classes as non-profit organizations are only eligible for grants.
- (d) The Management shall appoint staff of the Institutions in accordance with the rules prescribed in this behalf and shall observe the conditions of agryico prescribed herein.
- (e) The Management shall not appoint any member of the Board as staff of the Private ITI for admitting him/her for salary grant.
- (f) The Management shall not comprise members of the same family.

- (g) The Management shall report to the Director without delay all changes in its constitution and in the Principal of the Institution giving full details of such changes.
- (h) The Management shall maintain the accounts of the Institution and furnish periodical returns to the Department in accordance with the prescribed rules.

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- (i) The Management shall get the accounts of the Institution audited by an independent auditor who shall be a chartered accountant not connected with the Management in any way.
- (j) The Managements shall keep the accounts of the Institution open to inspection and audit by inspecting and other officers deputed by the Director or by the Accountant General or by their nominees.
- (k) The Audit Report on the final accounts of a year shall be sent to the Director not later than 31<sup>st</sup> of July of the following year.
- (I) The Management shall admit candidates to the ITC in accordance with the rules and procedure relating admissions prescribed by the Government, NCVT, SCVT, or the Director.
- (m) In so far as admission to aided ITI s is concerned, the objective of the State is to provide vocational training to candidates belonging to Karnataka. Therefore admission should be restricted to candidates belonging to Karnataka, with preference being given to candidates belonging to the District where the Institution is located. Admission of non-Karnataka candidates shall require approval of the Director.
- 13. Reservation Policy (a) Admission shall be made as per reservation policy of the State Government in respect Grant-in-Aid institutions as follows:

Scheduled Caste – 15%
Scheduled Tribe – 3%
Category 1 – 4%
Category 2A – 15%
Category 2B – 4%
Category 3A – 4%

- (b) '5% of the seats shall be filled by candidates who are physically disabled. 33 1/3 % of seats shall be filled by women candidates. In respect of Ex-servicemen candidates the reservation is 2%. These seats are to be filled by horizontal reservation across all categories.
- (c) The Management shall have a quota to be filled by candidates with required academic qualification, according to their choice. The Management Quota shall be the same as the permissible Supernumeraries under the NCVT guidelines. The admissions to the Management Quota i.e., Supernumeraries shall not require prior approval of the Department. The sanctioned number of seats shall be filled as per reservation policy, based on merit ranking of candidates within each category, and the list of selected candidates shall require to be submitted to the Department and approval obtained.

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- 13. Performance: In all cases where the enrolment is less than 50% of the permitted intake for consecutive 3-year period, prior approval of the Director shall be necessary to commence the concerned trade or unit.
- 14. Application for Sanction of GIA: (a) The application for sanction of Grant-in-Aid shall be made to the sanctioning authority in the prescribed form as indicated in Appendix-I, before 1<sup>st</sup> November of the following year duly supported by the audited financial statement in the prescribed form.
- (b) The Management shall give an undertaking that the posts for which Grants under the Code are sought are free from Migation.
- (c) Private ITIs already receiving grants from Government or Quasi-Government or foreign agencies and the like are not eligible for Grant-in-Aid under the Code. The Management shall furnish a declaration to this effect in the application seeking grant.
- 15. Management: (a) The Head of the Training Institute shall be included in the Managing Committee. The Management shall appoint a Correspondent or a Secretary to carry on correspondence and

transact business with the department. All academic issues and current business relating to admissions of candidates to training, conduct of training, fulfillment of curricular and non-curricular activities of trainees, conducting of examinations, and issue of NCVT certificates, establishment and salary matters, and other items of a like nature, may, however, be dealt with by the Principal.

- (b) The Management shall nominate a member of the teaching staff to be on the Managing Committee, or in the alternative constitute a Staff Consultative Council for resolving staff issues.
- (c) The Managing Committee shall be fully empowered under its own rules to take any action against the Correspondent or Secretary for any proven mismanagement, and the Department shall not have a say in such instances.
- (d) Application for Grant-in-Aid shall contain a declaration signed by the Principal of the Institution, on behalf of the Management, to the effect that the rules in this Code governing the payment of Grant-in-Aid are being and will be observed by the Management, fully and faithfully.
- (e) The Management shall enter into an agreement with the Director with regard to the fulfillment of its obligations and conditions under these Rules.

#### 16. APPOINTMENT OF SPECIAL OFFICER

(a) If in the opinion of the Director,

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The Managing Committee of any Institute for which the Grantin-Aid is paid under this Code, persistently defaults or neglects in the performance of duties imposed on it by the Code or Rules of recruitment or commits any act which is prejudicial to the interest of vocational training in the Institute and detrimental to staff or students therein, The Managing Committee of any institution for which the Grant-in-Aid is paid is not functioning in accordance with the agreement entered into by the Managing Committee for the purpose of salary grant or other directions issued by the State Government or the Department in the interest of due performance of vocational training, the Director after hearing the Managing Committee may, by order remove the said Managing Committee and appoint a Special Officer to manage the affairs of the Institution for a period of the Jean, and may extend the period for one more year.

Exception: Nothing in this rule shall apply to a Training institute established and administered by the Minorities.

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- (b) All the moveable and immoveable properties including land and building, machinery, etc., of a Gant-in-Aid institution shall not be transferred to any other management without prior permission of the Government.
- (c). If even after the period of one year from the appointment of Special Officer, the affairs of the Institute are not performed in accordance with the rules and procedure prescribed in the Code, the Government may order for closure of the said institute and confiscate all the movable and immovable properties of the Institute and hand it over to any new Management, which the Government considers as being fit to run the Institute
- 17. The Management shall make available the staff members selected by the Controller of Examinations for being utilized for the purposes of trade tests conducted by the Department The period of absence in all such cases will be treated as on duty and their salary during that period will be admitted for grant purposes.
- 18. Commencement of Grant: The Grant-in-Aid shall be applicable from the date of making application for salary grants upon attaining eligibility.
- 19. No post of the ITI shall be eligible for grant under these rules if the employee of the said post-

(a) Engages himself or participates in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of the state, friendly relations with neighbouring or foreign states, public order, decency or morality or which involves contempt of court, defamation, or incitement to an offence.

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- (b) Becomes a member of or otherwise associates with any political party or any organization which takes part in or subscribes in aid of or assists in any manner, any political movement or activity.
- (c) Contests any election to or becomes member of any house of the State Legislature or any House of the Parliament or any local Authority.
- 20. No employee shall undertake any trade or business without obtaining the previous permission of the Management and the Department.
- 21. Grants may be reduced by the Director after due warning, if the results of the ITI or any trade which is aided are poor continuously for a period of 3 years. The penal cut indicated below shall be applied to the ITI having poor results in the Trade Tests for a consecutive 3 year period.

Percentage of cuts to be applied to the grants of ITI in respect of the salary grant of the concerned staff:

	Urban area	Rural Area
When average percentage of passes is 10% or less	10%	7%
When average percent of passes is 10% but not more than 20%	above 7%	5%

## 22. PROCEDURE FOR CHANGE OF MANAGEMENT OF AN ITI UNDER GRANT-IN-AID:

(a) Grant-in-Aid when granted will apply only to the trade and unit for which it is granted, the managing body to whom it is granted, and the particular location of the Institution at the time of recognition.

(b) A new trade or unit shall require completion of 5 years (or 4 years or 3 years as the case may be as stated in Rule 12(a) before becoming eligible for admission to Grant-in — Aid.

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- (c) No change in the management or location may be made without prior approval of the Director, and Grant-in-Aid will lapse if any unauthorized change of management or location is made.
- (d) When a recognized institution ceases to exist on the ground that it is shifted without prior approval of the Director, such institution shall be treated as a new institution for the purposes of sanction of Grant-in-Aid and all the conditions for sanction of Grant-in-Aid shall have to be fulfilled as if for a new institution, including completion of the period of eligibility.
- (e) Any proposal for a change in the management of an aided ITI should be submitted to the Director at least 4 months in advance of the commencement of the following academic year together with the following documents:
- (f) A copy of the resolution of each of the two Managements, the existing and the proposed, resolving to transfer the management in the one case and take over the management in the other case, including to transfer and take-over of the of the assets, liabilities, and the staff of the institution concerned, the effective date, and other particulars, and an Agreement on stamp paper to this effect signed by both Managements. Details regarding moveable and immoveable properties should be listed out and enclosed as Annexure-A to the agreement while the staff list with the service particulars of each member should be encloses as Annexure-B. The stamp duty shall be borne by the Government if the transfer is in its favour. The Agreement shall come into effect only after approval by the Department.
- (g) Immediately on receipt of the proposal complete in all respects, action shall be taken by the Director to consider and pass final orders at least one month in advance before the commencement of the academic year. If however the proposal is rejected by the Director, an appeal shall lie to Government within 30 days from the date of issue

of final orders by the Director rejecting the proposal and the orders of Government on such appeal shall be final.

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- (a) Under the Grant-in-Aid the salary every month and any other benefits sanctioned by the Government shall be paid directly into the bank account of each employee covered by the Grant-in-Aid. The monthly salary shall be treated as advance grant, subject to adjustment of excess payment if any in the subsequent payment.
- (b) The salary grant shall be one hundred per cent of the salary including D.A. and other allowances at the scales admissible to the corresponding staff of the Government ITI s. The term other allowance includes leave salary and any other allowances sanctioned by the competent authority as per orders issued by Government from time to time.
- (c) The salary grant shall be released every month based on the annual grant fixed for the previous year or the net estimated expenditure for the current year. The Management shall certify at the beginning of each year that the institution continues to function without reduction in the number of trades/units. Unless otherwise directed by Government, monthly salary grants for approved staff once sanctioned will continue to be released under this Code.
- (d) The Audit Report on the final accounts of a year shall be sent to the Director not later than 31<sup>st</sup> July of the following year. The grant due will be sanctioned provided the position of the accounts is satisfactory and the ITC conforms to the conditions of recognition and aid.

#### CHAPTER-V

## **GENERAL CONDITIONS OF SERVICE**

24. General conditions of service applicable to Government employees according to the provisions of the KCSRs as amended from time to time, are applicable to the aided employees of private

ITIs, including pension under triple benefit scheme (TBS) as in vogue in the Grant-in-Aid of Education Department and others.

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- 25. The employees brought under this Code are eligible for weightage of service for the previous services rendered by them, at the time of admission to salary grants, in the manner indicated below:
- (a) Details of previous service shall be established free from any doubt through service records which are considered to be authentic and comprehensive upon examination by the Director.
- (b) Only service rendered after getting affiliation/recognition of the trade/unit will be counted for the purposes of considering the weightage to be given
- (c) Weightage is given at the rate of one increment (on notional basis) for every 3 years of completed services rendered, prior to the date of admission of the staff concerned to salary grants.
- (d) However the leave earned and accumulated in the said previous service will be carried forward subject to the limitation prescribed in KCSRs.
- 26. Qualification: No employee shall be eligible for salary Grant-in-Aid unless he/she possesses the minimum qualification prescribed for corresponding posts in Government ITI s.
- 27. Age: No employee who is not within the age limit prescribed for recruitment to corresponding posts in the Government ITI's shall ordinarily be eligible for appointment to any post in any institutions.
- 28. Retirement: the date of retirement of an employee is the date on which he/she attains the age of 58 years or on par with the date of retirement of Government employees in ITIs run by the State Government.
- 29. Scale of Pay under Grant-in-Aid: The scale of pay of an employee of an institution shall not be lower than the scale of pay of an employee of a corresponding post in Government ITI s.
- 30. Recruitment: No Grant-in-Aid post shall be kept vacant for more than 6 months.

- 31. In respect of vacancies likely to be of more than 6 months' duration, the Management shall make appointment by inviting applications by advertisement. The advertisement shall appear in at least two daily newspapers of wide circulation in the State. A copy of the advertisement shall be sent to the Joint Director (Training) of the Division concerned.
- 32. The advertisement shall contain the category of reservation to which the post belongs.

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- 33. The Management shall maintain seniority lists of the employees, and shall normally fill up posts below that of the Head of the Institution by promotion wherever possible. For the post of the Principal, the Management may take recourse to direct recruitment if any of the existing employees are not considered adequately qualified or competent to fill the post.
- 34. The Director or any other officer designated by him shall be the authority to approve the appointment of the Principal of an aided ITI. Joint Director (Trg) is the authority to approve the in charge arrangements made against the post of the Principal and sanction him charge allowances at the rates allowed in the case of Government ITIs.
- 35. In considering the approval of appointment of a Principal, the Director shall only consider the adequacy of the procedure followed and fulfillment of the qualification prescribed for the post by the selected candidate.
- 36. In making recruitment to Grant-in-Aid posts, the Management is bound to follow the reservation rules in force for recruitment in Government, and vacancies shall be classified accordingly.
- 37. An employee receiving salary grant in one Grant-in-Aid institution may be appointed by the Management to a vacancy in another institution under the same management, provided the latter post is also covered by salary grant.

- 38. For the purpose of recruitment the Board of Management shall constitute a selection committee as follows:
- (a) For teaching and non-teaching posts other than the post of the Head of the Institution:
  - (i)The President or Head of the Board of Management or his nominee
  - (ii)The Director or his nominee
  - (iii)The Head of the Institute

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- (iv)An educationist or an expert in the subject to which recruitment is made, to be selected by the Board of Management from a panel of names furnished by the Director
- (b) The post of the Head of the Institution
  - (i)The President of the Head of the Management or his nominee
  - (ii)The Director or his nominee
  - (iii)An educationist to be selected by the Management from a panel of names furnished by the Director
  - (iv)An educationist or expert nominated by the Management
- 39. (a) The selection committee shall select and recommend in the order of merit a panel of up to three names eligible for appointment to each post.
- (b) The Board of Management shall make the appointment in the order of merit out of the panel containing the names recommended by the selection committee.
- 40. (a) Only employees who are appointed on a regular and permanent basis following the process stated above shall qualify for Grant-in-Aid. The Management may however fill short-term vacancies not exceeding six months with the approval of the Director but no salary grant will be paid in such instances.
- (b) Period of Probation: A person appointed under the foregoing rules shall be on probation for a period of one year. The Board of Management may extend the period of probation by a

further period of one year, if found necessary, after which period the employee will have to be either confirmed or discharged.

(c) It is obligatory for the Management to prepare and publish seniority lists of employees under Grant-in-Aid, each year for each category posts in the institution.

#### 41. Termination and Resignation:

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The services of an employee appointed on casual or part-time basis against a Grant-in-Aid post shall not be continued beyond six months.

42. An employee under Grant-in-Aid desiring to tender resignation shall give one month's notice of the same to the Management, who shall immediately intimate the fact of such notice to the Director. The Director shall call the employee to appear before him or before a designated officer, for verifying the contents of the resignation notice and if the resignation is found to be voluntary, shall forward it for acceptance to the Management as Appointing Authority. The Appointing Authority shall not accept the resignation until the resignation notice is forwarded to it by the Director.

#### CHAPTER-VI

## LEAVE RULES

- 43. (a) Leave rules applicable to Government employees according to the provisions of KCSRs amended from time to time, are also applicable to the aided employees of private ITIs/ITCs.
- (b) The Principal of the private ITI shall have the power to sanction Casual Leave and Earned Leave/Commuted Leave up to 90 days, and Maternity and Paternity Leaves...
- (c) The Board of Management shall have the power to sanction EL/CML above 90 days and Medical Leave.

#### CHAPTER-VII

#### TRANSFER AND PROMOTION RULES

- 44. (a)Transfers may be made by the Management from a part one institution to an identical post in the same trade in another institution under the same management provided the unit from which transfer is made, and unit to which transfer is made, are both affiliated to NCVT/SCVT, and both posts are under Grant-in-Aid under this Code. In such transfers the employee shall not lose the benefit of service put in prior to such transfer other than seniority in the new place.
- (b) Where Managements are different, transfer of an employee under Grant-in-Aid to a Grant-in-Aid post in another institution may be made if a vacancy exists, on a voluntary basis with the concurrence of both Managements without ioss of service benefits other than seniority, with the previous permission of the Director. The Director in such cases shall give such permission after examining the certificates as regards the service and the salary paid in the previous institution issued by the authority concerned, and the availability of a vacancy of a Grant-in-Aid post for which the employee concerned is duly qualified. Such transfers may also be made on mutual basis subject to the same conditions.
- (c) A Grant-in-Aid Junior Training Officer of an obsolate trade may be transferred as J.T.O. of another trade which is functioning normally; in the same or another institute covered under Grant-in-Aid without any loss of service benefits, provided the employee possesses or has acquired the prescribed qualification, and provided the Management/Managements concur to such transfer and the prior approval of the Director is obtained.

Note: An 'Obsolete Trade' is a trade being wound up on account of not being able to attract the required number of trainees.

(d) Employees who volunteer or agree to transfers under this Chapter shall take their position at the last of the seniority list of the institution to which they are transferred.

(e) If a situation arises, where the aided employees become excess and cannot be accommodated in any of the aided institutions, the Director may take action for obtaining their services to the Government ITI on deputation basis, till such employees can be accommodated subsequently in any of the aided institutes.

#### 87. PROMOTION RULES

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- (a) Claims for promotion of aided staff is to be confined to the institute only and shall be based on seniority and suitability.
- (b) Each institute is considered as one unit for the purpose of promotion.
- (c) The scope for promotion shall be dependent on availability of vacancies/additional posts approved under grants.

#### CHAPTER-VIII

# PROCEDURE FOR PAYMENT OF PROVISIONAL SALARY GRANTS

- 88. (a) The salary grant shall be released every month based on the annual grant fixed for the previous year or the net estimated expenditure for the current year provided the institution continues to function without reduction in the number of trades or the number of units.
- (b) The Government shall release advance annual salary grant on the basis of the estimated expenditure for the current year submitted by the Commissioner of Employment and Training, without any reduction, while releasing the annual budget to the Department.
- (c) For the purpose of salary grants, there shall be a separate dedicated Head of Account without mixing up with other Departmental items of expenditure.
- (d) The following certificates shall be furnished to the order sanctioning the final grants for each year issued by the Commissioner for Employment and Training:

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(i) 'Certified that the conditions attached to the grant paid during the previous year have been fulfilled.

Certified that the expenditure incurred in respectance appointments made, employment of deputationists, and

Leave allowances admissible under the rules requiring previous approval of Joint Director (Training) have been covered by sanction of Joint Director (Training) vide Memo No.....dated.....detailed below and the grant-in-aid regulated accordingly.

(ii)Certified that the Grant of Rs....given for the previous year....has been fully utilized by the grantee for the purpose for which the grant was intended.'

The above certificates shall be signed b the (1) Head of the Institution, (2) the Correspondent and (3) the Auditor

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- (f) The payments made under the rules in this chapter shall be treated as purely provisional payments subject to re-adjustment from the final grants for the period concerned on account of salary grants.
- (g) Claims on account of pay and allowances of teaching staff and non-teaching staff shall be shown in separate sections in the pay bill. Separate sub-totals of each column of the bill shall be struck for two separate sections of the bill and a grand total for the two sections put together shall also be shown. The total amount of all deductions and the total amount of net payable to the employees shall be expressed both in words and figures.
- (h) Each employee of the ITI shall open a savings Bank account in his/her name with the nearest State bank of Mysore or any of the approved scheduled Banks. In addition the Principal of the ITI in his official capacity as head of the Institution shall open another S.B. account for operating the authorized deductions like LIC premia, PF, Advances, etc.

- (i) All claims for salary grants shall be duly endorsed for payment to the Bank, with which an account has been opened under the preceding Rule.
- (j) All payments toward provisional Grant-in-Aid under the rules in this chapter shall be passed for payment by the Joint Director (Training) of Divisional Office in favour of the Banks for credit to respective S.B. accounts:
- (k) The net amount of pay and allowances due to each one of the employees shall be arranged to be credited by the Bank to the S.B. accounts of the respective employees.
- (I) The total amount of deductions towards Insurance premia, P.F., Advances etc., shall be arranged to be credited by the Bank to the S.B. account opened in the name of the principal of ITI in his official capacity.

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- (m) The head of the institution shall record in the bill to be sent to the Bank, a pre-receipt to the effect that a sum of Rs has been received as Grant-in-Aid by credit to the account of teaching and non-teaching staff.
- (n) The amounts credited to the official S.B. account opened in the name of the Principal of ITC may be withdrawn by him by means of crossed A/c payee cheque only for payment to the parties or institutions or Government according to the nature and details of the deductions. A certificate to the effect that amounts credited to official S.B. accounts of the Principal have been remitted to the respective accounts and acknowledgements shall be obtained from the Bank, and placed on record by the Joint Director (Training) concerned.
- (o) The banks shall be advised by the Joint Director (Training) concerned that withdrawals in cash shall not be permitted from the account opened in the name of the Principal of ITC in his official capacity.
- (p) Bills for pay and allowances of staff of aided ITC shall be preferred in the form prescribed by the Department. The rules relating

to preparation of pay bills as laid down in KFC shall be observed as they may be applicable. The certificate printed on the pay bills regarding the maintenance of service records, leave accounts etc., shall be duly attested by the drawing officer of the Institution.

(q) An absentee statement showing the names of absentees and the in charge arrangements made in place of absentees as prescribed in Article 120 of the K.F.C. shall be appended to the establishment pay bill.

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- (r) The rules in the K.F.C. in regard to claims relating to first appointments, arrears of leave salary, increments etc., shall be followed in preferring such claims.
- (s) The pay bills shall be submitted to the Joint Directors (Training) concerned in quadruplicate. They should be prominently marked as 'Original', 'Duplicate', 'Triplicate' and 'Quadruplicate' in red ink. Only the original copy of the bill shall be signed in full and the other three copies shall be merely initialed by the Drawing Officer.
- (t) The claims of only such employees whose appointments have been approved by the Director/Joint Director (Training) shall be included in the pay bills. If any new appointments of qualified persons are made then such claims should be invariably accompanied by a proposal for their approval by the Director/Joint Director (Training) failing which they will be disallowed. Such disallowance, if any will have to be clearly indicated by the authority in all the four copies of pay bills.
- (u) Any arithmetical mistake noticed in the pay bills may be corrected by the Joint Director (Training) under proper attestation. Such corrections shall be carried out in all the four copies of the bills. The pay bills shall not be returned for such corrections to the ITCs as this would delay payment to the staff.
- (v) The establishment pay bills submitted by the Principals shall be properly scrutinized by the Joint Director (Training) before they are passed for payment.

(w) After due examination, the pay bills shall be passed to the extent permissible and shall have an authorization on all the four copies of the bills in the following form.

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'Countersigned for Rs.....(in figures) rupees......(in words). Please pay to.....for credit to the respective S.B. Accounts.

## Joint Director (Training)

- (x) The authorization referred to in sub-rule (a) shall bear the full signature of the Joint Director (Training) on the original Bill, the other three copies being merely initialed. Such pay bills of aided institutions shall be distinctly stamped as 'Advance Grant-in-aid bills'. In addition these bills should be correctly classified, mentioning the Head of Account.
- (y) The Joint Director (Training) shall forward an advice to the Bank in the prescribed form.
- (z) The establishment bills prepared in the manner indicated in the foregoing rules shall be submitted so as to reach the office of the Joint Director (Training) on or before the 20<sup>th</sup> of the month.
- (aa) The actual attendance up to the 15<sup>th</sup> of the moths shall be taken into account and in the absence of information to the contrary, the attendance for the rest of the month may be presumed to continue to be good and the bill completed on that basis.
- (ab) If the attendance presumed for the latter half of the month should vary, the corresponding variations in the quantum of pay and allowances of the employee shall be clearly indicated in the pay bill for the following moth an recovered by short payments.
- (ac) The pay bill due to be submitted to the Joint Director (Training) on or before the 20<sup>th</sup> of the month as laid down in sub-rule (a) shall be processed for payment and the passed bills forwarded to the Banks concerned not later than the 28<sup>th</sup> of the month, so as to enable the Bank to credit the salaries to the accounts of the respective employees before 5<sup>th</sup> of the following month at the latest.

(ad) Notwithstanding anything contained in the above rules, the Joint Director (Training) and other officers empowered by the Director /Commissioner of Employment and Training shall have the power to pay the monthly pay bills in cash direct to the employees either through the Head of the Institution, Correspondent or through the Departmental Officers. The Director of Employment & Training may also prescribe alternate mode/procedure of payment of salary to the aided staff, should situation so warrant.

#### CHAPTER-IX

#### CONDUCT RULES

89. Every employee whether aided or not shall be governed by the code of conduct as specified in this chapter and every such employee shall be liable to disciplinary action specified in these Rules for the breach of any provision of the Code of conduct.

Provided that in the case of an employee of unaided institution, the penalties for the breach of any Oprovision of the code of conduct shall be such as may be specified in the contract of service between the Management and the concerned employee.

- 90. Code of Conduct for Employees
- (1) The Code of conduct for employees shall be as follows:
- (a) An employee shall at all times maintain absolute integrity and devotion to duty.
- (b) No employee shall

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- (i) Knowingly or willfully neglect his duties.
- (ii) Propagate communal or sectarian outlook or incite or allow any student to indulge in communal or sectarian activity

(iii) Discriminate against any person on the ground of caste, creed, language, place of origin, social and cultural background or any of them.

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- (iv) Indulge in or encourage any form of malpractice connected with examination or any other ITI activity
- (v) Show any sustained neglect in correcting class work or home work done by the student
- (vi) While on duty in the institution, absent himself/herself except with the previous permission of the Head of the Institute from the Institution.
- (vii) Remain absent from the Institution without leave or without the previous permission of the Head of the Institute.
- (viii) Behave in a manner unbecoming of an employee of the Training Institute.
- (ix) Accept private tuition other than in accordance with the same conditions and restrictions as are applicable to a Governmental instructional staff
- (x) Prepare or publish any book or books commonly known as keys or assist, whether directly or indirectly, in their publication without the permission of the Board of Management.
- (xi) Enter into any monetary transactions with any student or parent or shall he exploit his influence for personal ends, or conduct his personal affairs in such a manner that he has to incur a debt beyond his means to repay.
- (xii) Accept or permit any member of his family or any other person acting on his behalf to accept, any gift from any student, parent or any person with whom he has come into contact by virtue of his position in the institution.

Explanation: (a) the expression 'Gift' shall include free transport, boarding, lodging or other service or any other pecuniary advantage when provided by any person other than a near relation or personal friend having no dealings with him in connection with the ITI.

Note: Casual meal, gift, or other social hospitality of a casual nature shall not be a gift.

- (b) On occasions such as weddings, anniversaries, funerals, or religious functions, when the making of a gift in conformity with the prevailing religious or social practice, an employee may accept gift if the value thereof does not exceed Rs 500.
- (xiii) Practice or incite any student to practice casteism communalism or untouchability.
- (xiv) Cause or incite any other person to cause any damage to the ITI property.
- (xv) Behave or encourage or incite any student, teacher or other employee to behave in rowdy or disorderly manner in the premises of the ITI.
- (xvi) Indulge in any violence or any conduct which involves moral turpitude.
- (xvii) Misbehave with or show cruelty towards any parent, guardian, student, teacher or other employee of the institution.
- (xviii) Organize or attend any meeting during the working hours of the ITI except when he is required or permitted by the Head of the Institute to do so.
- (xix) Such other matters that may be agreed to between the management and the employee
- (c) Every employee shall

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- (i) Be punctual in attendance and in respect of his work and also for any other work connected with the duties assigned to him by the Head of the Institution.
- (ii) Abide by the rules, and regulations of the Institution and also show due respect to the authorities.

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- (d) (i) Employee is strictly to abide by any law relating to intoxicating drinks or drugs in force in any area in which he/she may happen to be for the time being.
- (ii) No employee shall employ any child below the age of 14 years to work for domestic help.
- (iii) No employee shall subject any woman employee to sexual harassment in work-places.
- (2) Nothing contained in sub-rule (i) shall be deemed to take away or abridge the right of an employee-
- (a) To appear at any examination to improve his/her qualification.
- (b) To become or to continue to be a member of any literary, scientific, technical or professional organization and
- (c) To make any representation for the redressal of any bona fide grievance, subject to the condition that such representation is not made in any indecorous language.

#### CHAPTER-X

## **DISCIPLINARY RULES**

91. Nature of Penalties: One or more of the following penalties for good and sufficient reasons and as hereinafter provided may be imposed on the employees, namely:

- (i) fine, in the case of peons and attenders or
- (ii) Censure

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## (iii)Withholding of increments

- (iv) Recovery from pay of the employee in whole or part of any pecuniary loss caused by negligence or breach of order to the Board of Management, to the State Government, the Central Government, to any other State Government, any person, body or authority to whom the services of the employee had been lent.
- (v) Reduction to lower stage in a time scale of pay for a specified period with further direction as to whether or not the employee will earn increments or pay during the period of seduction and whether on expiry of such period, the reduction will or will not have the effect of postponing the future increments of his/her pay.
- (vi) reduction to a lower time scale of pay, grade, post or service which shall, unless otherwise directed, be a bar to the promotion of the employee to the time scale of pay, grade, post or service from which he/she was reduced with or without further direction regarding:
  - (a)seniority and pay in the scale of pay, grade, post or service to which the employee is reduced;
  - (b)conditions of restoration to the scale of pay, grade, or post or service from which the employee was reduced and his/her seniority and pay on such restoration to the scale of pay, grade, post or service.
  - (vii) Compulsory retirement
  - (viii) Removal from service which shall not be a disqualification for future employment
  - (ix) Dismissal from service which shall ordinarily be a disqualification for future employment

Provided that in the absence of special and adequate reasons to the contrary to be mentioned in the order of the disciplinary authority, no penalty, other than those specified in clauses (vi) to (viii) shall be imposed for an established charge of corruption.

Explanation: The following shall not amount to a penalty within the meaning of this rule

- (i) Compulsory retirement of an employee in accordance with the provision relating to his or her superannuation or retirement
  - (ii) Termination of service
- (a) of an employee appointed for three months or less
- (b) of a part-time employee appointed for a period less than a year
- (c) of a person employed under agreement in accordance with the terms of such agreement
- (d) of an employee appointed on probation at the end of probation in accordance with terms of his/her appointment or the rules and orders governing such probation.

#### 92. Disciplinary Authorities

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- (1) The Board of Management may impose any of the penalties specified in Rule 91 on an employee
- (2) Without prejudice to the provision of sub-rule (1) but subject to the provisions of sub-rule (3)
- (a) the head of the Institution may impose any of the penalties specified in clauses (i) to (iii) of Rule 91 to his/her subordinates
- (b) the Board of Management may impose any of the penalties specified in clauses (iv) to (v) of Rule 91
- (3) The Board of Management shall be competent to impose penalties mentioned in clauses (i) to (ix)
- (4) Notwithstanding anything contained in these rules, no penalty specified in clauses (vi) to (ix) of Rule 91 shall be imposed by any authority lower than the Appointing Authority.

- 93. **Suspension**: (1) The Appointing Authority may place an employee under suspension under the following circumstances and conditions:
  - (a) (i) a disciplinary proceeding against an employee is contemplated or pending, or
  - (ii) a case against an employee in respect of any criminal offence is under police investigation or court trial or trial case is contemplated
- (b) the disciplinary proceeding or criminal offence involves one or more of the following misdemeanour:-
  - (i) Moral turpitude
  - (ii) Corruption, embezzlement or mis-appropriation of the institute's money, possession of assets disproportionate to one's known sources of income, mis-use of powers for personal gain
  - (iii) Serious negligence and dereliction of duty resulting in considerable loss to the institution
  - (iv) Desertion to duty

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- (v) Refusal or deliberate failure to carry out written orders of superior authority and
- (c) the continuance in office of the employee
  - (i) will prejudice the disciplinary proceeding, criminal investigation or trial or
  - (ii) is likely to seriously subvert discipline in the office in which he/she is working or
  - (iii) is likely to lead to a public scandal
- (2) An employee shall be deemed to have been placed under suspension by an order of appointing authority
- (a) with effect from the date of his suspension if he is detained in custody whether on criminal charge or otherwise for a period exceeding forty-eight hours
- (b) with effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment exceeding forty eight hours and is not forthwith dismissed or removed or compulsorily retired consequent to such conviction

Explanation: the period of forty-eight hours referred to in clause be of this sub rule (2) shall be computed from the commencement of the imprisonment after the conviction and for this purpose intermittent periods of imprisonment if any shall be taken into account.

- (3) Whether a penalty of dismissal, removal or compulsory retirement from service imposed upon an employee under suspension is set aside in his appeal under these rules and the case is remitted for further inquiry or action, or with any other directions, the order of his/her suspension shall be deemed to have continued in force on and from the date of original order of dismissal, removal or compulsory retirement and shall remain in force until further orders.
- (4) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon an employee is set aside or rendered void, in consequence of or by a decision of a court of law and the Disciplinary Authority on a consideration of the circumstances of the case, decides to hold further inquiry against him/her on the allegations on which the penalty of dismissal, removal or compulsory retirement was originally imposed, the employee shall be deemed to have been placed under suspension by the Appointing Authority from the date of the original order of dismissal, removal or compulsory retirement and shall continue to remain under suspension until further orders.
- (5) An order of suspension made or deemed to have been made under this rule can be modified or revoked by the competent authority to do so.

## 94. Subsistence allowance during suspension

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- (1) Every employee placed under suspension shall be entitled to the following payments namely
  - (a) Subsistence allowance at an amount equivalent to severity five percent of the pay drawn immediately prior to the date of suspension; the additional D.A. if admissible on the basis of the amount of such subsistence allowance

Provided that where the period of suspension exceeds thelive months, the authority made or deemed to have made the prost of suspension shall be competent to vary the amount of successful allowance for any period subsequent to the period of first 12 course as follows:

- (i) It may be increased to an amount equal to 90% of the pay drawn immediately prior to the date of suspension if in the opinion of the said authority, the period suspension has been prolonged for reasons to be recorded in writing not directly attributable to the employee
- (ii) It may be reduced by a suitable amount not exceeding 50% of the subsistence allowance admissible during the period of first 12 months, if in the opinion of the said authority, the period of suspension has been prolonged due to the reasons to be récorded in writing directly attributable to the employee.
- (iii) Each claim for subsistence allowance should be supported by a certificate by the employee concerned to the effect that he/she was not engaged in any employment, business, profession or vocation during the period to which the claim relates.
- (iv) For the treatment with regard to the period of suspension, once the case/inquiry is decided or employee is retired on attainment of superannuation, the KCS (CC&A) Rules 1957 read with KCSRs, may be referred to.

## 95. Leave during suspension

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Leave of absence for a definite period is not admissible to an employee who is under suspension. The suspended employee shall not leave the Headquarters without permission from the competent authority.

## 96. Appeal provision for suspended employee

An employee suspended by the Board of Management or any other competent authority may submit an appeal to the Director within 30 days from the date of suspension, and the order passed by the

Director on the said appeal is final in so far as matter relating to suspension is concerned.

#### .97. Procedure for imposing minor penalties

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(Penalties specified in clauses (i) to (v) of Rule 91)

(1) No order imposed on any employee or any of the penalties specified in clauses (i) to (v) of Rule 91 shall be made except after

- (a) informing the employee in writing of proposal to take action against him/her and of imputation of misconduct or misbehaviour on which it is proposed to be taken and giving him a reasonable opportunity of making such representation as he/she may make against the proposal and
- (b) such representation or explanation, if any, is considered by the board of Management or Head of the Institute as the case may be
- (2) the record of proceeding in such cases shall include
- (i) a copy of the intimation to the employee of the proposal to take action against him/her
- (ii) a copy of the statement of imputations of misconduct or misbehaviour communicated to him/her
  - (iii) his/her representation, if any
  - (iv) the evidence produced by either parties
- (v) the findings on each imputation of misconduct or misbehaviour and
  - (vi) the orders in the case together with reasons therefore

#### 98. Procedure for imposing major penalties

- (1) No order imposing any of the penalties specified in clauses (vi) to (ix) to Rule 91 shall be made except after an inquiry is held as far as may be in the manner provided in this rule
- (2) Whenever the Management is of the opinion that there are grounds for inquiring into the truth of any imputation of mis-conduct or mis-behaviour or breach of any Code of Conduct specified under

- Rule (90) against an employee, it may appoint an inquiry committee consisting of one or more persons not having any dealings of whatever nature with the management. When an inquiry committee consists of two or more members, the quorum shall be two.
- (3) Where an order of suspension has been made, the inquiry committee shall before proceeding with the inquiry record in writing, whether the said suspension is prima facie in accordance with subrule (i) of rule 93.
- (4) The Disciplinary Authority shall frame or cause to frame the definite charges on the basis of the allegations on which the nationy is proposed to be hold. Such charges, together with statement of imputations of mis-conduct or mis-behaviour, list of documents by which and the list of witnesses by whom the articles of charges are proposed to be sustained shall be communicated to the employee concerned and he/she shall be given reasonable time to submit his/her written statement of defence and to state whether he/she desires to be heard in person.
- (5) On receipt of the written statement of defence from the employee or non-receipt of written statement of defence from the employee within the specified time limit, the Disciplinary Authority after duly considering the written statement of defence may take a decision to proceed with the inquiry or otherwise. I-f he chooses to proceed with the inquiry, he may appoint the inquiry committee or inquiry officer and direct it/him to submit the report after holding the inquiry within a reasonable period.
- (6) The disciplinary authority may appoint an person to present its case before the inquiring authority. The employee may present his case with the assistance of any other person approved by the Inquiring Authority, but may not engage a legal practitioner for the purpose unless the person appointed by the Disciplinary Authority to present the case is a legal practitioner or the Inquiring Authority having regard to the circumstances of the case so permit.
- (7) The employee concerned may be allowed to take extract of the relevant documents with the permission of the Inquiring Authority for his defence.

- (8) On the date fixed for the inquiry the oral and documentary evidence by which the articles of charges are proposed to be proved shall be produced on behalf of the disciplinary authority. The presenting officer will examine the charge witnesses and the employee or his defence counsel cross-examine the said witnesses when the case for the Disciplinary Authority is closed, the employee shall be required to state his defence orally or in writing as he may prefer. Then the employee concerned may examine his witnesses, and exhibit documents in support of his defence. The presenting officer may cross examine the defence witnesses. The Inquiring Authority may, after the completion of the production of evidence, hear the presenting office and the employee concerned or permit them tille written briefs of their respective case if they so desire:
- (9) At the conclusion of the inquiry, the Inquiring Authority shall prepare a report of the inquiry, record its findings on each of the charges together with reason therefore
  - (10) The record of inquiry shall include

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- (i) The charges framed against the employee and the statement of imputations of misconduct or misbehaviour made against the employee
  - (ii) His/her statement of defence, if any
  - (iii) The oral evidence taken in the course of inquiry
- (iv) The documentary evidence considered in the course of inquiry
- (v) The orders if any made by the Disciplinary Authority and the Inquiring Authority in regard to the inquiry
- (vi) A report setting out the findings on each charge and the reasons therefore.
- (11) The Board of Management shall consider the report of inquiry and having regard to its findings on the charge, is of the opinion that any penalties specified in clauses (vi) to (ix) of Rule 91 should be imposed, it shall furnish to the employee, a copy of the report of the Inquiring Authority and a statement of findings if any made by the Disciplinary Authority.

- (12) The Board of Management shall consider the representation if any made by the employee in response to the 2<sup>nd</sup> show cause notice and determine what penalty if any should be imposed on the employee and pass appropriate orders in the case
- (13) Orders passed by the Board of Management shall be communicated to the employee
- (14) Every order of the Disciplinary Authority or Board of Management imposing any penalty or otherwise affecting his/her conditions of service to his/her prejudice shall be communicated to the employee by registered post acknowledgement due, and a copy of the order be sent to the prescribed authority at the same time
- 99. Special Procedure in certain cases: Notwithstanding anything contained in Rules 97 and 98
- (i) Where a penalty imposed on an employee on the ground of conduct which has led to his conviction on a criminal charge or
- (ii) Where the employee concerned has absconded or were the employee concerned does not take part in the inquiry or where for any reasons to be recorded in writing, it is impracticable to communicate with hi/her, or where the disciplinary authority, for reasons to be recorded in writing is satisfied that it is not reasonably practical to follow the procedure prescribed in the said rules or
- (iii) Where-the Board of Management is satisfied that in the interest of the security of the State it is not expedient to follow such procedure, the Disciplinary Authority may pass such orders thereon as it deems fit provided that the Director shall be consulted before passing such an order in any case

. .:

(iv) However the Director may call all the records of the inquiry and give proper directions to the Board of Management if he is not satisfied (reasons for not satisfying to be recorded) as to the procedure followed or if there is legal flaw in the conduct of inquiry.

#### APPENDIX-F

# GRANT IN AID FOR INDUSTRIAL TRAINING INSTITUTES APPLICATION FOR ANNUAL SALARY GRANT (PERIOD FROM TO )

#### INSTITUTIONMANAGEMENTALOCATION

- 1. Name and address of the III (Telephone No.):
- 2. Date of Establishment

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- 3. Date of ITI on which the ITI completed the:
  5 years of continuous service after getting
  recognition or 3 years in case of SC/ST
  organizations or 4 years in case of women
  minority and physically disabled organization
- 4. Name of the Society/Trust Managing the Institution
- 5. Registration No and Date under which the Society/ Trust is registered under the Societies Registration Act 1860, Trust act as the case may be (Enclose copy of the Certificate)
- 6 Name and address of the Chairman (Telephone No)
- 7. Name and address of the Secretary/ Correspondent (Telephone No)
- 8. Name of the Principal of the ITI with qualification (Telephone No.)
- Other particulars of the Institution!
   Management if any
- 10. Name of the place (Village/Town/ in which the ITI is situated Taluk and District.

Details of alfiliated trades units in which training is impacted if helicle in a Trades. Units which are in existence for 5 years after affiliation to NCN 1.800 (1 small considered or 3 years and 4 years in cases of SC/ST and women, minority and physically disabled organizations, respectively.

<u>SI</u>   No	Trade (NCVI) SCVI)	1	iliated units he ITI	t	ioned ats	•	If on the last	DGENT letter No. and date under which affiliated to
		Junior	Senior	Juder :	Senior	Junior	Senior	NO. 1/DIT letter No. and date
		-					****	
	<u> </u>							•

III Details of Trades/Units which are not yet affiliated to NOVE SCV4 [November 1] is years after affiliation or 3 years and 4 years in cases of SC/SI & women, innovember 1 physically disabled organisations, respectively. (Not eligible for subary grant)

s SI	Trade	No of 1	inits	Action taken to got these trades
No.	NCVI/SCVI	Junior	Senior 1	Units affiliated to NCVI/SCV1
i				the C 1746 Current Committee of the Comm
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#### IV DETAILS OF SPACE AND ACCOMMODATION

- I Total accommodation in Sq. Mt18
  Required as per DGE&T's norms for
  the whole institute (covered area)
- 2 Actual accommodation (covered areas): available in sq. mtrs.
- 3 Whether excess / shortage and how many sq. mtrs
- 4 Total land area provided for the Institute

<u> </u>	Whether own building or ren- building (in case of own build enclose proof of ownership)			
6	Date of occupation	:	•	•
7	Cost of construction of own b	uilding :		
x	Attested copy of site plan and layout enclosed or not	:	Yes/ No	· .
V.	DETAILS OF EQUIPMENT GIVEN BELOW:	FURNISHED IN THE	E PRESCRIBED PR	ROFORMA
Tra	de :		No of Units imp	lemented:
SI.No	Description of Tools and Equipments as per DGE & T Standard list	Number Required	Number Actually Availabl	Excess/ Shortage
VI	DETAILS OF RECEIPTS			
1 .	Toulon Fees	:	•	
12	Application Form Fees	:		
3	Registration fees	:		
4	Examination/Trade Testing F	ees (to be) - Challan Date	No.	
5	Other Fees:	Amount	remitted	•
	a) Instructional Material f	ees :	•	
	b) Library Fees	· · · · · · · · · · · · · · · · · · ·		
	c) Extra curricular / sports	activity fees:		

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## VII DETAILS OF POSTS ELIGIBLE FOR SALARY GRANT

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Eligible Affiliated Units	Principal	Training Officer	JTO For TT &	TTO For W/C::1 ⪼		Office Supil:		511			er fi	i lotal
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## VIII DETAILS OF STAFF ELIGIBLE FOR RECEIVING SALAL

SI No.	Name of	Desig-	Quahfi-	Cate	Dit: of	Nature	Pay		-
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#### IX DETAILS OF STAFF WORKING IN THE INSTITUTE VIL ELIGIBLE FOR SALARY GRANT

SI (	Name	Desig- nation	Qualiti - cation	Can -	*;
				Ì	
;				Þ	1

Total animal salary grant (100% of Gross Salary)

#### X. DECLARATION

The management hereby agrees to abide by the ergonoment and rules laid down by the Directorate / Government or that will be have a confirm regarding Grant-in-Aid, relating to Institutions etc., from time to time.

- 2 Our ITI is not receiving any kind of grant from State / Central Government or any other source
- The Management has filed return relating to the audited accounts and other relevant information to the Registrar of Societies or other competent authority after holding Annual General Body Meeting (copy of the certificate / receipt for having filed the said return is enclosed)

Place Signature Signature

Name Name

Designation Designation

# CHAIRMAN OR PRESIDENT/CORJRESPONDENT OF THE TRUST / SOCIETY MANAGING THE IT I

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vi.

PRINCIPAL OF THE

- N.B. The Management and the Principals of Industrial Training Institutes are required to acquaint themselves with the conditions, rules and procedures contained in the Grant-in-Aid Code.
- XI OBSERVATIONS AND RECOMMENDATIONS OF THE INSPECTING TEAM.

#### SCHEDULE-

#### PAY PACKET (STAFF EXPENDITURE)

100% of actual expenditure on total pay packet of approved administrative, secretarial, supervisory/instructional, supporting and Class IV staff on par with corresponding employees of Government ITI's from time to time

The total pay packet of the staff may include the following

- Salary according to pay scale sanctioned by Government for a particular cadre
- ii. Dearness Allowance at the rate sanctioned by Governer
- iii. House Rent Allowance if any, at the rates senctones to Government
- iv. Leave salary payable as per rules

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- v. Other allowances like medical reimbursements = 10 = etc., on par with Govt. ITI employees
- vi. Any other allowance on par with Govt, employees

73.

#### SCHEDULE-II

#### . APPROVED SCALE OF STAFF FOR INDUSTRIAL TRAINING INSTITUTES ELIGIBLE FOR GRANT.- IN - AID Junior No of Junior Junior Training affiliated Training Training Officer W/S units (Jr Principal Training Officer for Office Office Officer for FDA SDA Attender REMARKS Sr) in Grade II Officer for teateaching Supdt. (Gr.D) teaching (Gr.D) the W/Cal & ching Engg. TTIS TT& TP Se. Drawing As per NCVT norms a JTO; 2 for TT and TP is required to handle trade practical and 3 1 trade theory subjects only. 4 3 Therefore. the workshop and calculation science, 6 1 6 Engineering drawing and social 7 1 studies subjects will be handled 8 1 8 by the principal. In addition to this 9 Ł 9 the principal should aisol 10 10 $\overline{2}$ 3 manage the ministerial works 11 11 2 along with the unaided office 12 12 2 3 staff if any up to 4 units. 13 13 2 3 14 14

## Schedule II contd....

15 16 17 18 19 20 21		1 2 2 2 2 2 2 2	15 16 17 18 19 20 21	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		2 2 2 2 2 3 3	2 2 2 2 2 2 2	3 4 4 4 4 4 4	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	2 When the number of units crosses 4, the management shall arrange to conduct classes in the subject social studies by engaging qualified staff on part time remuneration basis.  3 If the number of units exceeds 25, the scale of staff
The state of the s		A STATE OF THE STA	21 22 73	2 2	$\frac{2}{2}$	1	3	$\frac{2}{2}$	4	3	exceeds 25, the scale of staff shall be suitably prescribed by the Director after—obtaining the
21	*	*) }	1.3		7	January or his agency of the sales and and and and and and and and and an agency of the sales and and an agency of the sales and agency of the sales a	3,3	2	5	3	approval of the Government.

#### SCHEDULE-III

## APPROVED ITEMS OF INCOME / REVENUE

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**3** 

j	ACADEMIC INCOME:	
ſ	Training fees (practical Training Cost)	(i) Rs.200/ per month per trained for Engineering Trades
		(ii) Rs.160/ per month per trainee for Non Engineering trades
*** ***	Instructional material fees	Rs. 10/- per month per trainee
<u>.</u> 3	Library fees	Rx.19/- per month per traince
· 4	Extra carricular activities fees	Rs.10/- per month per traince
5	Examination/Testing Fees	(At the rates as may specified from time to time)
Ĝ ÷	Application form fee	Rs.20/- perform
7	Registration (Admission fee)	Rs.20/- per application/candidate
8	Any other fees / charges Collected by Institution/ Management with the permission of the Directorate	
n	Security Deposit (Refundable)	Rs.200:- per trainee (to be deposited at the time of admission)

Note (i) Security deposit will not be considered as income for the purpose of calculating Grant-in-Aid payment.

- (ii) The academic income mentioned in schedule III shall be utilized by the management for the purpose of maintaining the Institute and merting the recurring expenditure of the ITMIC other than salary of the staff covered under Grant-in-oid.
- (iii) Training fees for SC/ST candidates will be Rs.100 per month per trainer in case of Engineering Trades and Rs.50/ per month per trainer in the case of non engineering trades.
- (18) S.D. will be refunded at the end of training after deducting does if any, against breakage of tools etc. due to negligence. Further, S.D. wil also is refunded if the candidate admitted leaves training within 15 days from Le date of admission
- (v) S.D. will forfeited to the management if the candidates discontinue (v) after 15 days

#### II. MISCELLANEOUS INCOME

- P Testing / Repairs fees
- 2 Sale Proceeds
- 3 Disposal proceeds
- 4 Fines/amounts received for shop/laboratory L + \*\*\* vi vii viii books etc.,
- 5 Investment Interest
- 6 Other Income (if any)
- III. Subscriptions, gitts, donations and contribute of Institution.

tenance

IV. CRANT IN AID

From State Government

#### Government of Karnataka

#### Department of Employment & Training

#### Availability of Seats for admission in ITIs in Karnataka (As of August 2006)

\$1	}	No of			Availabili	ty of Seats	for admis	sion		
No.	(TI's	ITI's	General	sc	ST	٧V	PH	EXS	OBC	Total
y <u>itir</u> yyssy, wrants	Govt (Tt's	111	2217	2840	563	6305	568	378	6060	18,936
i*.	Grant in Aid 171's	122	1182	1512	302	3356	302	201	3225	10,080
<i>y</i> .	Non Grant Private ITI's	543	4505	5775	1155	12820	11 <b>5</b> 5	770	12,320	38,500

#### If The Cost of Starting / Establishing Govt ITI of 4 Trades (8 Units) Rs. In Lakhs

SI No	Trades	Building	Tools & Equipments	Salary	Recurring	TOTAL
1	Electrical	-	36.60		_	
2	Fitter	73.76 (Details	38.00			
3	Electronic Mechanic	enclosed page number)	32.00	19.63	3.00	,
A,	Motor Mechanic Vechicle	-	62.00			
	TOTAL	73.76	168.00	19.63	3.00	264.39

1		Slary grant required for Payment to the staffs of Private GIA ITL of 4 trade / 8 Units	19.63 (Rs. In Lakhs) (Details enclosed page number)
; ·	2	Therefore the savings achieved in entering into Public-Private- Parternship	244.76 (Rs. In Lakhs)
	3	Cost involved for setting up 122 ITI's By way of giving salary grant to this 122 ITI's amount required	1350.00 (Rs. In Lakhs)
	4	The number of trainees trained by this 122 ITI's	10080.00

1 1	As of 2006, the number of ITI's covered under Grant-in - Aid	122
2	The number estimated in the sold of the year 2007	19
3	The Budget required ict Paymont, I salary to GtA staff for the year 2006-07	1200 Lakhs
;	The Estimated amount: 111	1350 Lakhs

Taking into consideration of paying \*10 : t = \*; grant in the increase of budget rep. feb.

As 85% amount required	As por 111 amount rought	
1350 Lakhs	1575 Lar la	LIF LEATES

At the rate of 100% of payment of salary, to the staff, the expected average budget requirement per the year

1600 Lakhs (Approximately)

## Government of Karnataka

## Department of Employment Training

## Details of the building required Workshop and Class Rooms

SI No	Trade	No of Unit in Shift	Workshop required as per DGET (in Sq ft)	Class Room required (in Sq mtrs)	Total (in Sq ft)
1	Electrician	1.	1044	450	1494
2	Fitter	1	1221	450	1671
3	Electronic Mechanic	- 1	600	450	1050
4	Motor Mechanic Vechicle	1	2440	450	2890
		Total	5305	1800	7105

#### Administrative and Others

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SI No	Name	Space Requirement (in Sq ft)
1	Prinicpal	300
2	Staff	300
3	Office	600
4	Store .	600
5	Library	450
Total		2250

Total area in Sq ft 9355
10% for corridor and Tollets 935
Total area in Sq ft 10290

Cost of the Building at the rate of Rs. 650 / sq ft 66.88 Lakhs 10 % for Interior and Furnshing 6.88 Lakhs Total 73.76 Lakhs

## Salary Statement

## JSS ITC Chamararajanagar i ped

## Details of the Employees Salary per year for 4 face. Equits)

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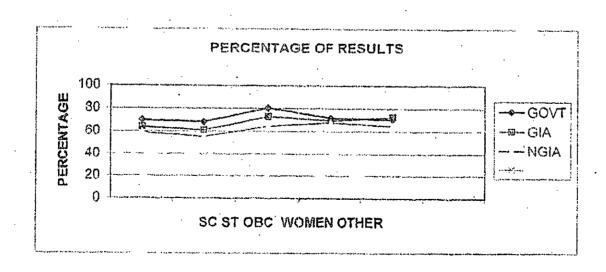
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SI No	Designation	No of Post	Menthly Balant	Total Salary for Year in Rs.
1	Principal	1	1424	167616.00
2	то	1		*F1208.00
3	JTO's for TT and TP	8	e projek	
4	JTO's for W / Cal and Sc	1	And the second s	*.:972.0C
5	Office Suptd	1	al Y 16	139680.00
6	FDA	1	Subsequence of a special of the second secon	103608.00
7	SDA	1		\$0328.0C
8	W/S Attenders	2	Section 1997 Secti	00.08.
9	Group 'D'	- 1	And the state of t	540.00
		Total	The state of the s	1963200.00

Percentage of Results for a period of 5 Years (from 2002 to 2006 )
(Sample of 30 it is are considered on random basis)

SI No	ITI's		sc		·	ST	The state of the s		OBC		1	VVomen			Others	married a standard supply of the standard standa
		App	Pass	%	Арр	Pass	%	App	Pass	%	Арр	Pass	%	App	Pass	%
1	Govt	2426	1694	69.83	459	314	68.41	3947	3177	80.49	2336	1676	71.75	431	304	70.53
2	GIA	603	384	64.00	317	194	61.20	5138	3751	73.01	352	245	59.60	2296	1662	72.39
3	NGIA	176	104	59.09	143	79	55.24	2275	1471	64.66	385	262	68.05	1565	1016	64.92



## Percentage of Results for a period of 5 Years (from 2002 to 2006 )

(Sample of 30 it is are considered on random basis)

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SI No	ITI's	App	Pass	%	App	Pass	%	qqA	Pass	%	Арр	Pass	%	App	Pass	%	
1	Govt	2426	1694	69.83	459	314	68.41	3947	3177	80.49	2336	1676	71.75	<b>4</b> 31	304	70.53	
2	GIA	603	384	64.00	317	194	61.20	5138	3751	73.01	352	245	69.60	2296	1662	72.39	
3	NĢIA	175	104	59.09	143	79	55.24	2275	1471	64.66	385	262	68.05	1565	1016	64.92	

#### 心思致否定属于人名德 流行 假饰的复数 丁烷



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## Government of Karnataka , Department of Employment & Training Excit Sheet of NGIA ITI's

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